

Master's Degree Programme in Political Science

PROGRAMME GUIDE



School of Social Sciences
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110 068

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Further information on the Indira Gandhi National Open University courses may be obtained from the University's Office at Maidan Garhi, New Delhi-110 068

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CONTENTS

Sl. No.	Particulars	Page No.
1.	The University	5
2.	School of Social Sciences	6
3.	University Rules	7
4.	Master's Degree Programme in Political Science	8
5.	Evaluation	26
6.	Other Useful Information	31
7.	Tips for Effective Learning in Open University	34
8.	Some Useful Addresses	36
9.	Some Forms for Your Use	38
10.	Programmes Offered by the School of Social Sciences	59

1. THE UNIVERSITY

The Indira Gandhi National Open University established in 1985 through an Act of Parliament, ranks as one of the premier educational institutions in the world. In the brief span of around two decades of its existence, it has contributed significantly to the development of higher education in India through the distance mode.

In the face of an ever increasing demand for higher education, upgradation of skills and need for continuous training of the workforce, IGNOU is fast developing into a sustainable system for enhancing seamless access to education in the country. At present it caters to around 3.0 million students through its vast network of 60 Regional Centers and Study Centres spread all over the country and its headquarters located in New Delhi. Its mission is to advance the frontiers of knowledge and provide sustainable and learner-centric quality education, skill upgradation and training to all by using innovative technologies and methodologies.

The University is committed to quality in all its activities - teaching, research, training and extension. IGNOU also acts as a national resource centre for expertise and infrastructure in the ODL system. It is an apex body responsible for ensuring the sharing of professional capabilities and resources as well as for improving the standards of distance education in the country.

The University offers various academic programmes that lead to Certificates, Diplomas and Degrees. It develops and produces courses for delivery through open learning and distance education mode. It is actively involved in research, training and extension education activities.

Objectives

In order to fulfil its mission of providing access to quality education to all citizens of this country, the University is mandated to:

- impart education and knowledge through various means suited to the open and distance education mode;
- provide higher education to large sections of the population, particularly to the disadvantaged segments of society;
- encourage, coordinate and assist open universities and distance education institutions to raise standards of education in the country; and
- promote national integration and strengthen the natural and human resources of the country through the medium of education.

Features

IGNOU has certain unique features such as:

- National jurisdiction
- Flexible admission rules
- Individualised study
- Flexibility in terms of place, pace and duration of study
- Use of latest information and communication technologies

- An effective student support services network
 - Cost-effective programmes
 - Modular programmes, and
 - Resource sharing, collaboration and networking with Open Universities and other institutions
-

2. SCHOOL OF SOCIAL SCIENCES

The functions of the School of Social Sciences are within the broad framework of the objectives of IGNOU. Its main functions relate to planning and development of academic programmes at the degree, diploma and certificate levels

The school offers the following programmes:

- PhD programme in Anthropology, Economics, History, Library and Information Science, Political Science, Public Administration, Psychology and Sociology
- MPhil programme in Economics, Sociology and Political Science
- Master in Library and Information Science, Economics, History, Political Science, Public Administration, Psychology, Sociology, Anthropology and Gandhi and Peace Studies.
- Bachelor's Preparatory Programme
- Bachelor of Arts
- Bachelor in Library and Information Science
- PG Diploma in Library Automation and Networking
- PG Diploma in Gandhi and Peace Studies
- PG Diploma in Mental Health
- PG Certificate in Gandhi and Peace Studies.
- Certificate Programme in Disaster Management
- Certificate in Environmental Studies
- Certificate in Participatory Project Planning
- Certificate Programme in Peace Studies and Conflict Management
- Certificate Programme on life and thought of B.R. Ambedkar

3. UNIVERSITY RULES

3.1 Open Access

Access to the programme is open to all subject to fulfilment of minimum eligibility criteria.

3.2 Scholarships and Reimbursement of Fee

Reserved categories, viz. Scheduled Castes, Scheduled Tribes, Other Backward Classes and Physically Handicapped students have to pay the fee at the time of admission to the University along with other students.

Physically Handicapped students admitted to IGNOU are eligible for Government of India scholarships. They are advised to collect scholarship forms from the respective State Governments Directorate of Social Welfare or the office of the Social Welfare Officer and submit the filled-in forms to them through the Regional Director concerned.

Similarly, SC/ST and other Backward Class students have to submit their scholarship forms to the respective State Directorates of Social Welfare or to the Office of the Social Welfare Officer, through the concerned Regional Director of IGNOU for reimbursement of programme fee.

3.3 Validity of Admission Lists

Candidates who are offered admissions have to join on or before the due dates specified by the University. In case they want to seek admission for the next session, they have to apply afresh and go through the admission process again.

3.4 Incomplete and Late Applications

Incomplete and late application forms/re-registration forms and forms furnishing false information can be rejected without any intimation to the candidates. The candidates are, therefore, advised to fill the relevant columns carefully and attach attested copies of all the necessary certificates asked for, and submit the form on or before the due date.

3.5 Simultaneous Registration

A student is permitted to register for only one programme in a given academic session. Violation of this rule results in the cancellation of admission to the programmes and forfeiture of the programme fee. This, however, does not apply in the case of Certificate in Computing.

Note: Registration fee once paid will not be refunded under any circumstances. Programme fee may, however, be refunded if admission is not given for any reason.

3.6 IGNOU Website

You may also access all relevant information and assignments from the Student Zone Section of University Website at *www.ignou.ac.in*

4. MASTER'S DEGREE PROGRAMME IN POLITICAL SCIENCE

4.1 Introduction

IGNOU is committed to providing quality education at low costs to those who have for some reason or the other missed or have not had the opportunity for further studies. Keeping the heterogeneous nature and varied needs of its clientele, the university offers a range of programme catering to human resource development as well as self-enrichment. The aim of this programme is to give the learners a sound base in political analysis through an in-depth investigation into a broad range of political phenomena in diverse areas of the discipline of Political Science.

4.2 Eligibility

In accordance with the University's general policy of 'openness' and 'flexibility' vis-a-vis eligibility criteria, all graduates are eligible for admission even if they do not have any Political Science background at the Undergraduate level. There would be no admission test. However, Undergraduates, with no previous training in Political Science should go through the Bachelor's Degree Political Science courses of IGNOU. It would help them to understand the Master's level courses.

4.3 Duration

The programme can be completed in a minimum period of two years and a maximum period of five years.

4.4 Fee Structure

Fee for the programme is to be paid year-wise. In the first year fee is Rs. 5600/- and in the 2nd year it is Rs. 5400/-.

4.5 Credit System

The Open University system is based on credits. One credit is equivalent to 30 hours of study. In other words, you will have to put in 240 hours of study for completing an 8 credit course and 120 hours of study for completing a four credit course. You can decide how many courses you want to pursue in a year by calculating how much time you can spare for your studies. It also helps you to understand the academic effort you have to put in. To successfully complete a course of an academic programme (Degree, Diploma or Certificate) requires successful clearing of the Assignments and the Term-End Examination of each course and the project work wherever applicable in a programme.

Credits can be transferred from one university to another, at the same level of education and for the same subject only. Credit transfer of a maximum of 50% credits only is allowed within a programme of study.

4.6 Programme Structure

MPS is a 64-credit programme with compulsory and optional courses. The following courses are available in the first and second year of study:

I Year Compulsory Courses		
MPS-001:	Political Theory	8 credits
MPS-002:	International Relations: Theory and Problems	8 credits
MPS-003:	India: Democracy and Development	8 credits
MPS-004:	Comparative Politics: Issues and Trends	8 credits
II Year Optional Courses		
MPSE-001:	India and the World	4 credits
MPSE-002:	State and Society in Latin America	4 credits
MPSE-003:	Western Political Thought	4 credits
MPSE-004:	Social and Political Thought in Modern India	4 credits
MPSE-005:	State and Society in Africa	4 credits
MPSE-006:	Peace and Conflict Studies	4 credits
MPSE-007:	Social Movements and Politics in India	4 credits
MPSE-008:	State Politics in India	4 credits
MPSE-009:	Canada: Politics and Society	4 credits
MPSE-011:	The European Union in World Affairs	4 credits
MPSE-012:	State and Society in Australia	4 credits
MPSE-013	Australia's Foreign Policy	4 credits
MED-002:	Sustainable Development: Issues and Challenges	4 credits
MED-008	Globalisation and Environment	4 credits
MGP-004	Gandhi's Political Thought	4 credits
MGPE-007	Non-Violent Movements after Gandhi	4 credits
MGPE-008	Gandhian Approach to Peace and Conflict Resolution	4 credits
MGPE-010	Conflict Management, Transformation & Peace Building	4 credits
MGPE-011	Human Security	4 credits
MGPE-013	Civil Society, Political Regimes and Conflict	4 credits

With a basket of 80 credits worth of elective courses in the Second year, this programme provides the learners freedom to shape an individualised programme of study to meet their personal interest and career goals.

4.7 Scheme of Study

In order to enable you to complete the Master's Degree Programme in Political Science within the minimum period of two years, you are allowed to take 32 credits worth of courses in each year. In the first year of study, the 32 credits you study are compulsory. In the 2nd year, you will have to opt for courses worth 32 credits from the 20 courses on offer.

4.8 Registration in 2nd year

After the 1st year, whether you pass/attempt the first year examination or not, you can seek admission for the 2nd year by submitting the programme registration form with requisite programme fee within the re-registration schedule as notified by the university. Re-registration form is to be submitted through **online** mode only. At present 2nd year registration is to be done between **1st Feb to 31st March** for July Session and **1st August to 30th September** for January Session. With late fee registration can be done as per following scheme:

Sl.No	July Session	January Session	Late Fee
1.	1 st April to 30 th April	3 rd October to 31 st October	₹200
2.	1 st May to 31 st May	1 st November to 30 th November	₹500
3.	1 st June to 20 th June	1 st December to 20 th December	₹1000

Note: Even if the university does not send any communication for re-registration in 2nd year, you are advised to visit our website www.ignou.ac.in during the relevant months as mentioned above to seek registration.

Despatch of Study Material

For M.A. programme all the study material will be despatched in one lot or in two despatches. We will inform you if the material is sent in two despatches. The despatch will be made within 4 weeks of the last date of admission. If any thing is missing in the course material please ask for it. If assignment is missing please visit our website www.ignou.ac.in; go to student -zone>downloads all the latest assignments are uploaded there. If you do not get material in time write to the **Regional Director** of your regional centre.

Decide Your Time Schedule

The University offers a lot of flexibility and openness in the courses and duration for the completion of programmes. You should take full advantage of this flexibility. As indicated earlier you can finish this programme in two years if you clear 64 credits. If you are not able to complete it within this period you can take a maximum of five years to complete it. It would be better if you plan it in a systematic way. For two years you will receive study materials and assignments according to scheme of study but it is upto you to decide which courses you will complete in a particular year. Completion of a course would involve studying the course, completing the assignments and obtaining pass marks in both assignments and the term end examination. If you are busy elsewhere and not able to fully devote yourself to the programme you should fix your targets every year. If you feel that instead of 32 credits you would do only 24 or 16 credits in a year, plan it from the beginning of the year, study only those courses, do the assignments for them and appear for term end exam. Carry over the rest to next year. Again next year, decide your goals for that year. Whenever you decide to do the previous year's course download fresh assignments from IGNOU website, submit them according to the schedule and appear in the term end examination. Through a proper planning you can finish this programme according to your convenience.

4.9 Fee Structure and Schedule of Payment

The programme fee is ₹5600 for the 1st year. The fee should be paid in lump sum along with the filled in application form. In the 2nd year also the fee of ₹5400 is to be paid as per schedule without waiting for any communication from the University.

The University can revise the programme fee and revised fee shall be payable by you as per schedule of payment notified by the university.

The programme fee should be paid only by means of **Debit Card/Credit Card through online mode only**.

Timely payment of programme fees is the responsibility of the student. Students are expected to remit fee as early as possible without waiting for the last date. Late payments will not be entertained. In case you fail to remit the fee as per above schedule you will have to wait for next cycle of admission.

4.10 Instructional System

The Master's Degree Programme adopts a multimedia approach, viz. self-instructional print materials, audio-video programmes, assignments, counselling sessions and teleconferencing.

i) Print Materials

These comprise mainly self-instructional material. Other study materials required for a particular course such as the original texts of political thinkers or essays from secondary sources will be made available at the study centre libraries.

The units in the course material have been carefully designed and written by specialists engaged in study and research in the discipline of Political Science. The names of the authors are listed in the course material. It may, however, be added that the units are by no means comprehensive in discussing different themes. It is, therefore, advised that you read as much as possible, books and research articles suggested at the end of Unit/Block. The University will make some of these books and articles available at the Study Centre libraries.

ii) Audio-video Programmes

The Audio and Video programmes are supplementary, meant for clarification and enhancement of understanding. These are used during counselling sessions at the Study Centres. Video programmes are also telecast on the national network of Doordarshan/Gyan Darshan. Besides, live counselling is provided on radio. These sessions are conducted for an hour on Sunday and Monday from over 190 All India Radio Stations spread throughout the country. You can ask questions right from your home on telephone.

iii) Counselling Sessions

In distance education, face-to-face contact between the learners and their tutors/counsellors is an important activity. The purpose of such a contact is to answer some of your questions and clarify your doubts which may not be possible through any other means of communication. It is also intended to provide you with an opportunity to meet fellow students. There are experienced academic counsellors at the Study Centres to provide counselling and guidance to you in the courses that you have chosen for study. The counselling sessions for each of the courses will be held at suitable intervals throughout the academic session. **The counselling sessions are not compulsory.** However, they may be very useful in certain respects such as: to share your views on the subject with teachers and fellow students, comprehend some of the complex ideas or difficult issues, and get clarifications for many doubts which you would not otherwise try to raise.

Face-to-face counselling will be provided to you at the study centre assigned to you. You should note that the counselling sessions will be very different from the usual classroom teaching or lectures. Counsellors will not be delivering lectures or speeches. They will try to help you to overcome difficulties (academic as well as personal) which you face while studying for this

programme. In these sessions you must look into the subject-based difficulties and any other issues arising out of such difficulties. Besides, some of the audio and video cassettes that are available at that time will be played in the counselling sessions.

Before you go to attend the counselling sessions, please go through your course material and note down the points to be discussed. Unless you have gone through the Units, there may not be much to discuss. Try to concentrate on the relevant and the most important issues. Also try to understand each other's points of view. You may also establish personal contact with your fellow participants to get mutual help for academic purposes. Try to get the maximum possible help from your counsellors.

iv) **Teleconferencing**

The Teleconferencing Sessions are organised by the School of Social Sciences with the help of the Electronic Media Production Centre (EMPC) staff. The technical part comprises one way video and two way audio components. The subject experts counsel students on various aspects of the courses in these sessions. You will be informed of the schedule of these sessions in advance through the IGNOU Newsletter. The learner will have to go to the nearest reception centre at the scheduled time for taking the benefit of this facility.

v) **Study Centres**

Each student admitted to this programme will be attached to a Study Centre. At present, there are 197 study centres located in different places of the country. Students may opt for enrolment in the nearest study centre. However, as each Study Centre can handle only a limited number of students, despite our best efforts, it may not always be possible to allot the Study Centre of your choice. The particulars regarding the Study Centre to which you are assigned will be communicated to you. The list of Study Centres activated for M.A. Political Science is available on the University website at www.ignou.ac.in. Please go to Home→About IGNOU→About us→Study Centres.

Every study centre is managed by a Coordinator. The students are advised to be in regular contact with their respective study centres and interact with the Coordinator as frequently as possible. The facilities provided at the study centres, normally, include the following:

- Counselling sessions in different courses relating to M.A. (Political Science)
- Library facility with basic reading materials related to various aspects of the discipline
- Audio-Video programmes specially designed for M.A. (Political Science)
- Teleconferencing and Radio Counselling (at the Regional Centres)

4.11 The Course Outline

I) POLITICAL THEORY (MPS-001)

Book-I

- | | |
|---------|--|
| Unit 01 | What is Political Theory and Why Study It? |
| Unit 02 | Democracy |
| Unit 03 | Rights |
| Unit 04 | Liberty |
| Unit 05 | Equality |
| Unit 06 | Justice |
| Unit 07 | Idea of Duty |

- Unit 08 Citizenship
- Unit 09 Sovereignty
- Unit 10 State and Civil Society
- Unit 11 Power and Authority
- Unit 12 Legitimation and Obligation
- Unit 13 Civil disobedience and Satyagrah
- Unit 14 Political Violence

Book-II

- Unit 15 Classical Liberalism
- Unit 16 Welfare State
- Unit 17 Libertarianism
- Unit 18 Marxism - I - Marx, Lenin, Mao
- Unit 19 Marxism - II - Luckas, Gramsci, Frankfurt School
- Unit 20 Socialism
- Unit 21 Conservatism
- Unit 22 Fundamentalism
- Unit 23 Nationalism
- Unit 24 Multi-culturalism
- Unit 25 Fascism
- Unit 26 Feminism
- Unit 27 Gandhism and Pacifism
- Unit 28 Communitarianism and Civic Republicanism
- Unit 29 Political Theory in a Globalising World

II) INTERNATIONAL RELATIONS: THEORY AND PROBLEMS (MPS-002)

Book I

- Unit 01 Realist and Neo-Realist Approaches: Concepts of National Interest, National Power and National Security Theories of Conflict, Balance of Power, Deterrence and Inter-dependence
- Unit 02 Liberal and Neo-Liberal Approaches: Concepts of World Order and Globalism, Search for legal-institutional mechanisms, Theories of Communication and Conflict Resolution, Functionalism and Neo-Functionalism
- Unit 03 Marxist and other Radical Approaches: Theories of Imperialism, Colonialism, Neo-colonialism and Hegemony
- Unit 04 Neo-Radical Approaches: Theories of Underdevelopment, Centre-Periphery and Dependencia
- Unit 05 Post-Structuralist and Post-Modernist Approaches: Interrogating Nation-State; Post-Colonialism: Culture, Ideology and Hegemony
- Unit 06 Feminist Approaches to questions of Power, State, Peace & War, Human Rights, Genocide
- Unit 07 Environmental Approaches: Critiques of Development and Progress; Sustainable Development
- Unit 08 Worldviews from Asia, Africa and Latin America
- Unit 09 End of Cold War
- Unit 10 Post-Cold War Issues: Nation-State, Security, Peace and Development Initiatives, Restructuring of the UN

- Unit 11 Emerging Powers: Australia, Brazil, Canada, China, India, Japan and South Africa
- Unit 12 Regional Groupings: (a) Economic (b) Security
- Unit 13 Globalisation: Meanings and Dimensions
- Unit 14 International Inequities: Conflict, Cooperation, Processes of Divergence and Convergence
- Unit 15 Elements of International Economic Relations - Trade, Factor Movements (Capital and Labour), and Monetary and Credit Relations
- Unit 16 Management of International Relations: Institutions and Instruments
- Unit 17 India in the New Global Order

Book II

- Unit 18 Right to Self-determination
- Unit 19 Intervention/Invasion
- Unit 20 Nuclear Proliferation
- Unit 21 International Terrorism
- Unit 22 Role of Science and Technology in International Relations
- Unit 23 Inequality among Nations
- Unit 24 Global Corporatism and State Sovereignty
- Unit 25 Human Rights and International Trade
- Unit 26 Changing Nature of American Power
- Unit 27 China as an Emerging Power
- Unit 28 Emergence of Central Asian Republics
- Unit 29 Ethnic Resurgence and 'Identity' Wars
- Unit 30 Aboriginal/Indigenous Movements
- Unit 31 Displacement of Population: Intra-state and Inter-state
- Unit 32 Transnational Movements: Cultural and Civilisational
- Unit 33 Role of NGOs
- Unit 34 Concept of Justice in International Relations
- Unit 35 Human Security

III) INDIA: DEMOCRACY AND DEVELOPMENT (MPS-003)

Book-I

- Unit 01 Legacy of National Movement with reference to Development, Rights and Participation
- Unit 02 Debates on Models of Development
- Unit 03 Constitution and Social Transformation
- Unit 04 Diversity and Pluralism
- Unit 05 Inequality: Caste and Class
- Unit 06 Political Economy of Development
- Unit 07 Structure and Growth of Economy (Poverty, Surplus and Unevenness)
- Unit 08 Legislature
- Unit 09 Bureaucracy, Police and Army
- Unit 10 Legal System and Judiciary
- Unit 11 Federalism
- Unit 12 Devolution of Powers and Local Self-Government
- Unit 13 Political Parties and Participation

- Unit 14 Workers and Peasants Movements
- Unit 15 Media and Public Policy
- Unit 16 Interest Groups and Policy Making '
- Unit 17 Identity Politics (caste, religion, language and ethnicity)
- Unit 18 Civil Society: Social Movements, NGOs and Voluntary Action

Book-II

- Unit 19 Human Development: Health, Education and Social Security
- Unit 20 Gender and Development
- Unit 21 Regional Imbalances
- Unit 22 Migration and Development
- Unit 23 Environment and Sustainable Development
- Unit 24 Economic Reforms and Globalisation
- Unit 25 Religious Politics
- Unit 26 Ethnicity and Nation - State
- Unit 27 Democracy and Development in India: An Assessment

IV) COMPARATIVE POLITICS: ISSUES AND TRENDS (MPS-004)

Book-I

- Unit 01 Comparative Politics: Nature, Significance and Evolution
- Unit 02 Comparative Approaches and Methods: Systems, Structural - Functional, Public Policy
- Unit 03 Comparative Approaches: Political Economy, Dependency and World Systems
- Unit 04 Theories of State
- Unit 05 State in Developing Societies: Asian, African and Latin American Experiences
- Unit 06 State - Civil Society Relations: Evolving Patterns
- Unit 07 Globalisation and State
- Unit 08 Regional Integration and State
- Unit 09 International Organisations and State
- Unit 10 Transnational/Multinational Corporations and State
- Unit 11 Nationalism: Approaches
- Unit 12 Forms of Nationalism
- Unit 13 Anti-Colonial Movements
- Unit 14 Nationality and Self-Determination
- Unit 15 State Building and Constitutionalism

Book-II

- Unit 16 Ethnicity, Politics and State
- Unit 17 Politics of Community Identities
- Unit 18 Ethnic Movements
- Unit 19 Political Regime
- Unit 20 Bureaucracy
- Unit 21 Military in Politics
- Unit 22 Federalism: Patterns and Trends

- Unit 23 Parties and Party Systems
- Unit 24 Interest Groups, Pressure Groups and Lobbying
- Unit 25 Poverty and Human Development
- Unit 26 Gender Question
- Unit 27 Environment
- Unit 28 Science, Technology and Politics
- Unit 29 Decentralisation and Participation
- Unit 30 Human Rights

V) INDIA AND THE WORLD (MPSE-001)

- Unit 01 Evolution of India's World View
- Unit 02 Approaches to the Study of India's Foreign Policy
- Unit 03 Objectives and Determinants
- Unit 04 Decision Making Institutions with Special reference to: MEA, National Security Council, PMO, Parliament and Parliamentary Committees
- Unit 05 Policy Development Process: Role of Political Parties and Pressure Groups: Media, Social Movements, NGOs, Business, Diaspora, Think Tanks
- Unit 06 India's Foreign Policy: An Overview
- Unit 07 U.S.A and European Union
- Unit 08 Russia, China and Japan
- Unit 09 India and its Neighbours
- Unit 10 India and South-East Asia and Pacific
- Unit 11 India and Central and West Asia
- Unit 12 India, Latin America and Caribbean
- Unit 13 India and Africa
- Unit 14 Politico-Security Issues: Arms Control, Disarmament, Nuclear Issues and Global Terrorism
- Unit 15 Economic Issues: International Trade and Investment, Multinational Corporations and Regional Cooperation
- Unit 16 Socio-Cultural Issues: Ethnic and Religious Movements, Human Rights and Humanitarian Intervention and Environment
- Unit 17 Political and Diplomatic Issues: United Nations and Regional Organisations (Non-economic), Non-Aligned Movement, Globalisation

VI) STATE AND SOCIETY IN LATIN AMERICA (MPSE-002)

- Unit 01 Colonial Legacy; Struggle for Independence-Movements, Ideas and Personalities
- Unit 02 Resource Endowment and the Impact on Social and Economic formations: Pampas and its social and economic impact-Argentina; Cycles of 'boom and bust'- Brazil, Importance of minerals-Chile
- Unit 03 Resource Endowment and the impact on Social and Economic formations: Issue of Land Ownership; the Indigenous Peoples-Mexico Plantation Economies-Cuba and Guyana/ Trinidad
- Unit 04 Political Traditions and Political Culture: Centralism; Personalismo; Patrimonialism; Slavery; Mestizo Mobility; Indigenous Resistance; Challenges in Nation-building
- Unit 05 'Inward-looking' Development Strategies

- Unit 06 Economic Liberalisation and Global Dependence
- Unit 07 Current Discourse on 'State and Market'
- Unit 08 'Populist' Movements and Regimes
- Unit 09 Agrarian and Land Right Movements
- Unit 10 Church and Social Transformation
- Unit 11 Revolutionary Movements and Social Change
- Unit 12 Democratic Transitions: Patterns, Mechanisms and Processes
- Unit 13 Democratic Constitutions and Institution-building
- Unit 14 Civil Society and 'New Social Movements'-Environment, Women, Indigenous Peoples, and Human Rights
- Unit 15 Military in Politics
- Unit 16 Trends towards Regionalism
- Unit 17 Latin America and the Developing Countries (including India)
- Unit 18 Latin America and the Developed Countries/ Regions

VII) WESTERN POLITICAL THOUGHT (Plato to Marx) (MPSE-003)

- Unit 01 Significance of Western Political Thought
- Unit 02 Plato
- Unit 03 Aristotle
- Unit 04 St. Augustine and St. Thomas Aquinas
- Unit 05 Niccolo Machiavelli
- Unit 06 Thomas Hobbes
- Unit 07 John Locke
- Unit 08 Jean Jacques Rousseau
- Unit 09 Edmund Burke
- Unit 10 Immanuel Kant
- Unit 11 Jeremy Bentham
- Unit 12 Alexis de Tocqueville
- Unit 13 John Stuart Mill
- Unit 14 Georg Withelm Friedrich Hegel
- Unit 15 Karl Marx

VIII) SOCIAL AND POLITICAL THOUGHT IN MODERN INDIA (MPSE-004)

- Unit 01 Pre-Modern Socio-religious and Political Thought in India: Diverse Strands
- Unit 02 Orientalist Discourse and Colonial Modernity
- Unit 03 Salient Features of Political Thought in Modern India
- Unit 04 Early Nationalist Responses: Ram Mohan Roy, Bankim Chandra Chatterjee, Jyotiba Phule and Dayanand Saraswati
- Unit 05 Moderates and Extremists: Dadabhai Naoroji, M.G. Ranade, B.C. Tilak
- Unit 06 Hinduism: Swami Vivekananda and Sri Aurobindo Ghosh
- Unit 07 Hindutva: V.D Savarkar and M.S. Golwalkar

- Unit 08 Muslim Thought: Sir Syed Ahmed Khan, Mohammed Iqbal, Maulana Maudoodi and Mohammed Ali Jinnah
- Unit 09 Nation and Identity Concerns: E.V. Ramaswamy Naicker, Nazrul Islam, Pandita Ramabai, Jaipal Singh, Kahn Singh
- Unit 10 M.K. Gandhi
- Unit 11 Jawaharlal Nehru
- Unit 12 B.R.Ambedkar
- Unit 13 Rabindranath Tagore
- Unit 14 Communist Thought: MN Roy and E.M.S. Namboodiripad
- Unit 15 Socialist Thought: R.M. Lohia and Jayaprakash Narayan

IX) STATE AND SOCIETY IN AFRICA (MPSE-005)

- Unit 01 Introducing Africa
- Unit 02 Colonial Legacies
- Unit 03 Nationalism and its Legacies
- Unit 04 Problems of Statehood: Integration and Legitimation
- Unit 05 Issues of Development
- Unit 06 Types of Regimes
- Unit 07 Military and Political Parties
- Unit 08 Africa and World Economy
- Unit 09 Cold War. Non-Alignment and Africa
- Unit 10 United Nations, Peacekeeping and Africa
- Unit 11 Post-Cold War Africa
- Unit 12 Human Securities
- Unit 13 Deterritorialisation and Problems of Social Identities
- Unit 14 Violence and its Manifestations
- Unit 15 Economic Cooperation: Continental and Regional
- Unit 16 India and Africa

X) PEACE AND CONFLICT STUDIES (MPSE-006)

- Unit 01 Peace and Conflict Studies: Nature and Scope
- Unit 02 Conceptual Analysis of Peace and Conflict
- Unit 03 Nature and Forms of Conflict: Intra-state, Inter-state and Global
- Unit 04 Theories of War
- Unit 05 Types of War: Conventional War, Limited War and Nuclear War
- Unit 06 Types of War: Revolutionary War, Civil War, Guerrilla War, Insurgency and Counter Insurgency,
Proxy War & Asymmetrical War and Terrorism
- Unit 07 U.N. System: Pacific Settlement of Disputes
- Unit 08 U.N. System: Peacekeeping, Peace-making and Adjudication
- Unit 09 Disarmament and Arms Control
- Unit 10 Confidence Building Measures
- Unit 11 Conflict Management and Conflict Resolution
- Unit 12 Functional Approaches and Regionalism

- Unit 13 Gandhian Approach
- Unit 14 Human Security
- Unit 15 Peace Research and Peace Movements

XI) SOCIAL MOVEMENTS AND POLITICS IN INDIA (MPSE-007)

- Unit 01 Social Movements: Meaning, Significance and Components
- Unit 02 Approaches to the Study of Social Movements: Liberal, Gandhian and Marxian
- Unit 03 Classification of Movements including New Social Movements
- Unit 04 Democratisation and the Changing Nature of the Indian Society
- Unit 05 Globalisation and Social Movements
- Unit 06 State, Market and Social Movements
- Unit 07 Dalit Movement
- Unit 08 Backward Class Movements
- Unit 09 Ethnic Movements with a special reference to Tribals
- Unit 10 Women's Movement
- Unit 11 Regional Movements
- Unit 12 Religious and Communal Movements
- Unit 13 Agrarian Movements
- Unit 14 Working Class Movements
- Unit 15 Fisher Folk's Movement
- Unit 16 Environmental and Ecological Movements
- Unit 17 Social Movements and Democracy: An Assessment

XII) STATE POLITICS IN INDIA (MPSE-008)

- Unit 01 Development of the Study of State Politics in India
- Unit 02 Frameworks for Analysis
- Unit 03 Nature of Indian Diversities and Nationalist Response
- Unit 04 States in the Constitutional Scheme
- Unit 05 Development of State System
- Unit 06 Elections and Electoral Politics
- Unit 07 Political Parties and Party Systems
- Unit 08 Patterns of Dissent and Protest in States
- Unit 09 Developmental Issues and Regional Disparities
- Unit 10 Agrarian Transformation and Land Reforms
- Unit 11 Industry and Labour
- Unit 12 Liberalisation and Globalisation: Implications for State Politics
- Unit 13 Inter-State Disputes: Water and Territorial boundaries
- Unit 14 Patterns of Communal Politics
- Unit 15 Assertion of Dalits and Backward Castes
- Unit 16 Linguistic and Ethnic Minorities in State Politics
- Unit 17 State Autonomy Movements

XIII) CANADA: POLITICS AND SOCIETY (MPSE-009)

- Unit 01 A Settlers' Society and Staples Economy
- Unit 02 Constitutionalism, BNA Act of 1867, Constitutional Act of 1982, Charter of Rights and Freedoms
- Unit 03 Parliamentary Federal Institutions: Executive, Legislature and Judiciary
- Unit 04 Federalism: Inter-governmental Relations (including local governments), Fiscal Federalism
- Unit 05 Public Administration and Dispensation of Welfare
- Unit 06 Political Parties, Pressure Groups and 'Policy Communities'
- Unit 07 Social Movements and NGOs: Environment, Anti-Globalisation and Gender
- Unit 08 Aboriginals and Aboriginal Self-Government
- Unit 09 Civil Society: Policy Development and Service Delivery
- Unit 10 Language, Culture and Politics: Quebec
- Unit 11 Ethnic and Racial Issues and Multiculturalism
- Unit 12 Regionalism and Provincialism
- Unit 13 Immigrants, Refugees and Minorities
- Unit 14 'Liberal Internationalism' of Canada
- Unit 15 Human Security Agenda
- Unit 16 Canada in the International Political Economy
- Unit 17 India-Canada Partnership

XIV) THE EUROPEAN UNION IN WORLD AFFAIRS (MPSE-011)

- Unit 1 History and Evolution of European Integration
- Unit 2 Theories of Integration: Federalism, Inter-governmentalism, Neo-functionalism, Nee-Realism and other Theories
- Unit 3 France, Germany, The United Kingdom and European Integration
- Unit 4 Institutions of the European Union: European Council, Council of Ministers, Commission, Parliament, European Court of Justice
- Unit 5 Decision-making in the European Union
- Unit 6 Single European Act and Single Market
- Unit 7 Treaties: Maastricht Treaty on European Union, Amsterdam Treaty, Nice Treaty and subsequent treaties, Convention of the Future of Europe
- Unit 8 European Monetary Union
- Unit 9 Common Agricultural Policy
- Unit 10 Common Foreign and Security Policy
- Unit 11 Regional and Social Policy
- Unit 12 Globalisation, Trade and the WTO
- Unit 13 Enlargement of the European Union
- Unit 14 United States, Russia, China and Japan
- Unit 15 India and the European Union
- Unit 16 Comparative Regional Integration; EU and ASEAN, SAARC; EU as a Model of Regional Integration; Nature and Future of European Integration

XV) STATE AND SOCIETY IN AUSTRALIA (MPSE-012)

- Unit 1 Australia: Land and People
- Unit 2 Aboriginal People and European Settlers' Colonisation
- Unit 3 Immigrants
- Unit 4 Identity and Citizenship
- Unit 5 Constitutional Developments-A Historical Perspective
- Unit 6 Federalism in Australia
- Unit 7 Political Parties and Pressure Groups in Australia
- Unit 8 Australian Nationalism
- Unit 9 Development Strategies
- Unit 10 Social and Political Impact of Developmental Strategies
- Unit 11 Australia in the World Economy
- Unit 12 Current Debates on Aborigines
- Unit 13 Immigration and Ethnicity
- Unit 14 Australian Multiculturalism
- Unit 15 Gender and Women Issues
- Unit 16 Indians in Australia

XVI) AUSTRALIA'S FOREIGN POLICY (MPSE-013)

- Unit 1 Importance of Studying Australian Foreign Policy
- Unit 2 Approaches to the Study of Australia's Foreign Policy
- Unit 3 Determinants of Australia's Foreign Policy
- Unit 4 Policy Making Processes
- Unit 5 Economic Profile of Australia ; Implications of Globalisation
- Unit 6 Trade, Investment and Services
- Unit 7 United States
- Unit 8 China
- Unit 9 India
- Unit 10 Indonesia
- Unit 11 Pacific Islands Forum and ASEAN
- Unit 12 APEC and Indian Ocean
- Unit 13 Immigration and Refugees
- Unit 14 Environment
- Unit 15 Human Rights
- Unit 16 Nuclear Weapons Proliferation

XVII) SUSTAINABLE DEVELOPMENT: ISSUES AND CHALLENGES (MED-002)

- Unit 01 What is Sustainable Development?
- Unit 02 Parameters of Sustainable Development
- Unit 03 Approaches to the Study of Sustainable Development
- Unit 04 Issues and Challenges
- Unit 05 Natural Resources Exploitation
- Unit 06 Patterns of Industrialisation
- Unit 07 Inequitable Growth
- Unit 08 Global and Regional Dimensions

- Unit 09 State Initiatives
- Unit 10 Regional Initiatives
- Unit 11 Global Initiatives
- Unit 12 Civil Societies and Community Initiatives
- Unit 13 Community Knowledge
- Unit'14 Harness Technology
- Unit 15 Innovative Practices
- Unit 16 Cooperation and Partnership

XVIII) GLOBALISATION AND ENVIRONMENT (MED-008)

- Unit 1 Environmental Dimensions of Globalisation
- Unit 2 Environmental Calamities
- Unit 3 Man - made Disasters
- Unit 4 MNCs, TNCs and Developing Countries
- Unit 5 International Summits and Declarations
- Unit 6 International Environmental Laws and Agreements
- Unit 7 Role of the United Nations Agencies
- Unit 8 Environment in Multilateral Perspective
- Unit 9 South Asian Responses to Environmental Concerns
- Unit 10 Non-Governmental Agencies Initiatives
- Unit 11 People's Initiatives
- Unit 12 Case Studies and Alternatives
- Unit-13 Biodiversity: Problems and Prospects
- Unit 14 Sustainable Human Development: Issues and Livelihood, Health and Education
- Unit 15 Greening of Business: Global and Local
- Unit 16 Right to a Clean Environment

XIX) GANDHI'S POLITICAL THOUGHT (MGP-004)

BLOCK 1 Gandhi on State and Nation

- Unit 1 Introduction to Gandhian Political Thought
- Unit 2 Gandhi's Views on State and Citizenship (Ramrajya)
- Unit 3 Gandhi's Views on Democracy (Gramswaraj)
- Unit 4 Gandhi's Concept of Nationalism

BLOCK 2 Individual and the State

- Unit 5 Rights and Duties
- Unit 6 Means and Ends
- Unit 7 Liberty and Equality
- Unit 8 Power and Authority

BLOCK 3 Political Ideologies

- Unit 9 Gandhi's Views on Colonialism and Imperialism
- Unit 10 Gandhi's Views on Liberalism and Constitutionalism
- Unit 11 Anarchism
- Unit 12 Gandhi's Views on Socialism and Marxism

BLOCK 4 Peace by Pacific Means

- Unit 13 Gandhi on Structural Violence
- Unit 14 Satyagraha as a Means of Conflict Resolution
- Unit 15 Gandhi on Pacifism
- Unit 16 World Order

XX) NON-VIOLENT MOVEMENTS AFTER GANDHI (MGPE-007)

BLOCK 1 Introduction to Non-Violent Movements

- Unit 1 Post-Gandhian Scenario
- Unit 2 Leadership and Organisational Pattern
- Unit 3 Dynamics, Strategies and Outcomes
- Unit 4 Social and Ecological Issues

BLOCK 2 Re-Articulation of Social Movements

- Unit 5 Bhoodan Movement
- Unit 6 Total Revolution
- Unit 7 Prohibition Movements
- Unit 8 Farmers' Movements

BLOCK 3 Environmental Movements

- Unit 9 Chipko Movement
- Unit 10 Narmada Bachao Andolan/Tehri Dam
- Unit 11 Silent Valley
- Unit 12 Water Conservation Movement

BLOCK 4 Global Non-Violent Movements

- Unit 13 Civil Rights Movements in the United States
- Unit 14 Green Peace Movements in Europe
- Unit 15 Anti-Apartheid Movement in South Africa
- Unit 16 Solidarity Movement in Poland

XXI) GANDHIAN APPROACH TO PEACE AND CONFLICT RESOLUTION (MGPE-008)

BLOCK 1 Gandhian Perspectives on Peace

- Unit 1 Understanding Peace
- Unit 2 Tolerance, Harmony and Forgiveness
- Unit 3 Community Peace
- Unit 4 Peace among Nations

BLOCK 2 Gandhian Approach to Conflict Resolution

- Unit 5 Understanding Sources of Conflict
- Unit 6 Approaches to Conflict Resolution
- Unit 7 Gandhian Approach to Conflict Resolution
- Unit 8 Applications of Gandhian Approach to Peace and Conflict Resolution (Case Studies)

BLOCK 3 Gandhian Techniques of Conflict Resolution

- Unit 9 Fasting
- Unit 10 Strike
- Unit 11 Dialogue and Negotiation
- Unit 12 Mediation and Reconciliation

BLOCK 4 Application of Gandhian Techniques (Case Studies)

- Unit 13 Noakhali
- Unit 14 North-East/Kashmir
- Unit 15 Sri Lanka/Palestine
- Unit 16 Tibet/Myanmar/Bhutan

XXII) CONFLICT MANAGEMENT, TRANSFORMATION AND PEACE BUILDING (MGPE-010)

BLOCK 1 Conflict Analysis

- Unit 1 Nature of Conflicts
- Unit 2 Sources of Conflicts
- Unit 3 Methods of Conflict Analysis
- Unit 4 Conflict Assessment and Prognosis

BLOCK 2 Conflict Management

- Unit 5 Responses to Conflicts
- Unit 6 Objectives of Conflict Management
- Unit 7 Methods and Techniques
- Unit 8 Case Studies (Punjab and Nagaland)

BLOCK 3 Conflict Transformation

- Unit 9 Approaches and Perspectives
- Unit 10 Theories of Conflict Transformation Johan Galtung, Lederach and Gene Sharp)
- Unit 11 Gandhian Vision
- Unit 12 Case Studies (Champaran and South Africa)

BLOCK 4 Peace Building

- Unit 13 Meaning and Significance of Peacebuilding
- Unit 14 Approaches to Peacebuilding
- Unit 15 Post-Conflict Re-construction and Rehabilitation
- Unit 16 Case Studies Afghanistan

XXIII) HUMAN SECURITY (MGPE-011)

BLOCK 1 Understanding Human Security

- Unit 1 Defining Human Security
- Unit 2 Human Development, Rights and Security
- Unit 3 Human Security and Peace Building
- Unit 4 Gandhian Visions of Human Security

BLOCK 2 Threats to Human Security

- Unit 5 Structural Violence (Eco, Socio, Political)
- Unit 6 State Violence (Terrorism, Dictatorship Military etc.)
- Unit 7 Non-State Violence (Terrorism)
- Unit 8 Disaster and Displacement

BLOCK 3 Safeguards to Human Security

- Unit 9 Food Security
- Unit 10 Unorganised Labour (Rural and Urban)
- Unit 11 Empowerment of the Marginalised (Women, Children etc.)
- Unit 12 International Cooperation and Security

BLOCK 4 State of Human Security

- Unit 13 Measuring Human Security
- Unit 14 Global State of Human Security
- Unit 15 Human Security in South Asia
- Unit 16 Human Security in India

XXIV) CIVIL SOCIETY, POLITICAL REGIMES AND CONFLICTS (MGPE-013)**BLOCK 1 Civil Society: Concepts and Perspectives**

- Unit 1 Understanding Civil Society
- Unit 2 Elements of Civil Society
- Unit 3 Civil Society: Local and Global
- Unit 4 Gandhi and Volunteerism

BLOCK 2 Civil Society and the State

- Unit 5 Civil Society and State: An Interface
- Unit 6 Civil Society in Globalised Market
- Unit 7 Civil Society and Political Regimes
- Unit 8 Civil Society, Resistance and Protest

BLOCK 3 Civil Society and Peace Building

- Unit 9 Global Peace Movements
- Unit 10 Role of NGOs in Peace Process
- Unit 11 Human Rights and Culture for Peace
- Unit 12 Peace Movements in India

BLOCK 4 Gandhi and People's Power

- Unit 13 Gandhi, Capacity Building and Empowerment
- Unit 14 Grassroots/People's Initiatives
- Unit 15 Mobilising Voluntary Action
- Unit 16 Gandhian Civil Society for Global Peace
- Unit 17 Gandhi's Programme on Social Reforms
- Unit 18 Satyagraha for Our Time

5. EVALUATION

The evaluation consists of two parts: 1) continuous evaluation through assignments, and 2) term-end examination. In the final result, continuous evaluation (assignments of a course) carries 30% weightage while 70% weightage is given to the term-end examination. The following is the scheme of awarding divisions and grades:

Division	Percentage Range	Grade	Point Grade
I	80 and above	A-Excellent	5
	60 to 79.9	B-Very Good	4
II	50 to 59.9	C-Good	3
Pass	40 to 49.9	D-Satisfactory	2
Unsuccessful	Below 40	E-Unsatisfactory	1

You are required to score at least 40% marks in both continuous evaluation (assignments) as well as term-end examination separately. In the overall computation also, you must get at least 40% marks in each course to claim the Degree in Masters in Political Science.

5.1 Assignments

Assignments constitute continuous evaluation. The submission of assignments is compulsory. The marks that you get in your assignments will be counted in your final result. Assignments of a course carry 30% weightage while 70% weightage is given to the term-end examinations. Therefore, you are advised to take your assignments seriously. A simple omission on your part may cause loss to you and inconvenience at all levels in the University.

You have to complete the assignment within the due dates specified in the assignments booklet. You will not be allowed to appear for the term-end examination for any course if you do not submit the specified number of assignments in time for that course. If you appear in term-end examination without submitting the assignments, the result of term-end examination would be liable to be cancelled.

The main purpose of assignments is to test your comprehension of the learning materials you receive from us and also to help you get through the courses. The evaluators/counsellors after correcting the assignments send them back to you with their comments and marks. The comments guide you in your study and help in improving it. The content provided in the printed course materials should be sufficient in writing your assignments. But at the post-graduate level, it is expected that you will consult other prescribed books also. However, please do not worry too much about the non-availability of extra reading materials for working on the assignments. The assignments are designed in such a way as to help you concentrate mainly on the printed course materials and your analytical capabilities.

All the assignments for M.A. would be Tutor Marked Assignments (TMA) which are evaluated by the counsellor. Every course will have a specified number of assignments which will be indicated in the assignment booklet. Please follow the instructions given there.

Whenever you receive a set of material and assignments, check them immediately and ask for missing pages, if any, from the Material Production and Distribution Division, (IGNOU, Maidan Garhi, New Delhi-110068).

The assignment responses should be complete in all respects. Before submission you should ensure that you have answered all the questions in all the assignments. Incomplete answer sheets bring you poor marks.

You have to submit your response sheets to the Coordinator of the Study Centre assigned to you. After evaluation these tutor marked assignments will be sent back to you with comments and marks.

The University/Co-ordinator of the Study Centre has the right not to entertain or reject the assignments submitted after the due date. You are, therefore, advised to submit the assignments before the due date.

Do not forget to get back your duly evaluated tutor marked assignments alongwith a copy of the assessment sheet containing comments of the evaluator on your performance. This may help you to improve future assignments.

For your own record, retain a copy of all the assignment responses which you submit to the Coordinator. If you do not get back your duly evaluated tutor marked assignments along with a copy of the assessment sheet containing comments of the evaluator on your assignment within a month after submission, please try to get it personally from your study centre. This may help you improve your future assignments. Also maintain an account of the corrected assignment responses received by you after evaluation. This will enable you to represent your case to the University in case any problem arises.

If you do not get the pass grade in any assignment, you have to submit it again. To get fresh assignments you should write to the **Registrar, MPDD, IGNOU, Maidan Garhi, New Delhi -110068**. You can also download them from the University website: www.ignou.ac.in. However, once you get the pass grade in an assignment, you cannot re-submit it for improvement of your grade.

Assignments are not subject to re-evaluation except for factual errors, if any, committed by the evaluator. The discrepancy noticed by you in the evaluated assignments should be brought to the notice of the Coordinator of the Study Centre, so that the correct score is forwarded by him to the Student Evaluation Division at the Headquarters. Score communicated by the study centre through any mode other than the award list will not be acceptable to the University for taking your score of assignments on your record.

In case you find that the score indicated in the assignment sheet of your Tutor marked assignment has not been correctly reflected or is not entered in your grade card, you are advised to contact the Coordinator of your study centre with a request to forward the correct award list to the SE Division at the Headquarters.

Do not enclose or express doubts for clarification, if any, about the study material or the assignment along with the assignment responses. Send your doubts in a separate cover to the Programme Coordinator, M.A. Political Science, School of Social Sciences at IGNOU, Maidan Garhi, New Delhi - 110068. Give your complete enrolment number, name, address, title of the course, and the number of the Unit or the assignment, etc. on top of your letter.

SPECIFIC INSTRUCTIONS FOR TUTOR MARKED ASSIGNMENTS (TMA)

- 1) Write your Enrolment Number, Name, Full Address, Signature and Date on the top right hand corner of the first page of your response sheet.
- 2) Write the Programme Title, Course Code, Course Title, Assignment Code and Name of your Study Centre on the left hand corner of the first page of your response sheet.

Course Code and Assignment Code may be reproduced from the assignment.

The top of the first page of your response sheet should look like this:

ENROLMENT NO.

PROGRAMME TITLE: **NAME:**

COURSE CODE:..... **ADDRESS:**.....

COURSE TITLE:

ASSIGNMENT CODE: **SIGNATURE:**

STUDY CENTRE: **DATE:**

All Tutor Marked Assignments are to be submitted at the study centre assigned to you.

- 3) Read the assignment carefully and follow the specific instructions, if any given on the assignment itself about the subject matter or its presentation.
- 4) Go through the Units on which assignments are based. Make some points regarding the question and then rearrange those points in a logical order and draw up a rough outline of your answer. While answering an essay type question give, adequate attention to introduction and conclusion. The introduction must offer your brief interpretation of the question and how you propose to develop it. The conclusion must summarise your response to the question. Make sure that the answer is logical and coherent, and has clear connections between sentences and paragraphs.

The answer should be relevant to the question given in the assignment. Make sure that you have attempted all the main points of the question. Once you are satisfied with your answer, write down the final version neatly and underline the points you wish to emphasise.
- 5) Use only foolscap size paper for your response and tie all the pages carefully. Avoid using very thin paper. Allow a 4 cm margin on the left and at least 4 lines in between each answer. This may facilitate the evaluator to write useful comments in the margin at appropriate places.
- 6) Write the responses in your own hand. Do not print or type the answers. Do not copy your answers from the Units/Blocks sent to you by the University. If you copy, you will get a zero for the respective question.
- 7) Do not copy from the response sheets of other students. If copying is noticed, the assignments of such students will be rejected.
- 8) Write each assignment separately. All the assignments should not be written in continuity.
- 9) Write the question number with each answer.
- 10) The completed assignment should be sent to the Coordinator of the Study Centre allotted to you. Under no circumstances should you send the tutor marked response sheets to the Student Evaluation Division at the Head Quarters for evaluation.
- 11) After submitting the assignment at the Study Centre, get the acknowledgement from the Coordinator on the prescribed assignment remittance-cum-acknowledgement card.

- 12) In case you have requested a change of Study Centre, you should submit your Tutor Marked Assignments only to the original Study Centre until the change of Study Centre is notified by the University.
- 13) If you find that there is any factual error in the evaluation of your assignments e.g. any portion of the assignment response has not been evaluated or the total of the score recorded on the assignment response is incorrect, you should approach the coordinator of your study centre for correction and transmission of correct score to the headquarters.

5.2 Term-end Examinations

As stated earlier, the term-end examination is the major component of the evaluation system and it carries 70% weightage in the final result. You must fill and send your term-end examination form before the last dates i.e. 31st March for June and 30th September for the December exam.

In case you fail to secure a pass score (40% marks) in the term-end examination, you will be eligible to reappear at the next Term-end Examination for that course as and when it is held, within the total span of the programme.

Eligibility for Examination

To be eligible to appear at the Term-end Examination in any course, you are required to fulfil the following four conditions:

- 1) You should have paid the course fee.
- 2) You should have opted and pursued the prescribed course.
- 3) You should have submitted the assignments for the respective course.
- 4) You should submit the examination form in time.

Examination Date Sheet

Examination date sheets (Schedule which indicates the date and time of examination for each course) are sent to all the Study Centres approximately five months in advance. The same is also notified through the IGNOU News Letter from time to time. Thus, normally, the date sheet for the June examination is released in January and for the December examination in July. It may be accessed from the website as well.

Online Submission of Examination Form

It is an essential pre-requisite for you to submit the Examination Form for taking examination in any course. Examination Form is available online at IGNOU website. Only one form is to be submitted for all the courses in one term-end examination. **You need to pay separate fee for the examinations.**

A fee of ₹120/- per course is charged as examination fee. If result of the previous examination is not declared the fee for that course can be exempted while filling the form for the next exam. The detailed guidelines are available at ignou website www.ignou.ac.in. There is a separate late fee if forms are submitted after due date.

Keeping the interest of the students, University has approved the acceptance of the examination forms from the students through **online mode only**. The details are given below.

Description	June TEE	December TEE	Online submission
Without late fee	Upto 30 th April	Upto 31 st October	Online submission For Latest information see website: www.ignou.ac.in
Late fee of Rs. 1000/-	1 st May to 10 th May	1 st November to 10 th November	Online submission

For update and recent notification kindly visit University's website: www.ignou.ac.in

The examination forms with the requisite late fee shall be submitted by the students from **1st May to 10th May** for June TEE and **1st November to 10th November** for December Term End Examination (TEE) through **online mode only**. The examination fee should be paid by students through Debit/Credit Card only.

Admit Card

After receiving the examination forms from you, the University will display the admit card on its website www.ignou.ac.in. If you do not find uploaded admit card till 15 days before the commencement of examination, then please contact the Student Evaluation Division at the Headquarters. **The admit card is available on University website only**. You can download it and go for examination along with your identity card. If your name is registered for examination in the list sent to the Study Centre, even if your admit card is not uploaded online, you can take the examination by showing your Identity Card (Student Card) to the examination centre superintendent.

Every student must bring identity card for appearing in term end examination along with the admit card.

Examination Centre

Your Study Centre is normally your examination centre. However, the University at its discretion may allot you any examination centre other than your study centre. Change of the examination centre is not generally permitted. In exceptional cases only change of centre may be considered. For this you should apply one month in advance to the Registrar, SRD at IGNOU.

Your enrolment number is your Roll Number for the examination. Be very careful in writing it. Any mistake in writing the Roll Number will result in the non-declaration of your result.

Declaration of Result

The University will normally declare the result in 45 days from the date of Examination. You are however, advised to fill up the form for the next examination without waiting for the result and get it cancelled at a later date if so required.

Improvement of Division/Marks

Improvement of marks/grades is permissible for those students of M.A. who fall short by 2% marks in securing a 1st or 2nd Division. It is also permissible for those students of M.A. who fall short by 2% marks in securing 55% overall marks. The prescribed form for the purpose is given in this Programme Guide. Please read the conditions governing this provision given on the back of the form.

6. OTHER USEFUL INFORMATION

IGNOU Newsletter

The University publishes a newsletter in English as well as in Hindi. It is mailed to the students free of cost. All the important information relevant to the students is published in the newsletter.

Reservation of Seats

The University provides reservation of seats for scheduled castes, scheduled tribes and physically handicapped students as per the Government of India rules. The details regarding scholarship and reimbursement of fee are given in section 3.

Change of Courses, Programme and Medium of Instruction

Change of course is possible within one month of the first receipt of study materials on payment of Rs. 600/- per course of 4 credits and 1200/- for more than 8 credits by a Demand Draft drawn in favour of IGNOU payable at Delhi.

Change of Medium is also permitted within one month of the first receipt of study material on payment of Rs. 350/- per course plus Rs. 600/- for 4 credit and Rs. 1200/- for an 8 credit course by a Demand Draft drawn in favour of IGNOU and payable at Delhi.

For change of course/medium, you should-address your form (given in this Programme Guide) to the Registrar, Students Registration Division, IGNOU, Maidan Garhi, New Delhi - 110068 along with the draft for requisite fee.

Change or Correction of Address

There is a printed form for the change/correction of address. A copy of the same is given in this Programme Guide. In case there is any correction or change in your address, you are directed to make use of that printed card addressed to the Regional Director of the region where you are enrolled. You are advised not to write to any other officer in the University in this regard. Normally, it takes four to six weeks to effect the change. Therefore, you are advised to make your own arrangements to redirect the mail to the changed address during this period.

Change of Study Centre

The candidates are required to opt for only such study centres which are activated for the programme. As far as possible the university will allot the study centre opted by the candidate. However, the university may change the study centre at its convenience without concurrence of the student at any time.

For the purpose of change of the Study Centre you have to send a request to the Director of your Regional Centre. A copy of the same may be sent to the Student Registration Division at the headquarters.

Counselling facilities for a programme may not be available at all the Centres. As such you are advised to make sure that counselling facilities are available for the programme you have chosen, at the new Centre opted for. As far as possible the request for a change of the Study Centre is considered favourably. However, the allotment of the new Study Centre is subject to availability of seats for the programme at the new Centre.

Change of Region

When you want transfer from one region to another, you have to write to that effect to the Regional Centre from where you seek a transfer marking copies to the Regional Centre where you would like to be transferred to and also to the Registrar (SRD), New Delhi. Further, you have to obtain a certificate from the Coordinator of the Study Centre from where you are seeking transfer regarding the number of assignments submitted. The Regional Centre from where you are seeking the transfer will transfer all records to the Regional Centre where you seek transfer under intimation to you and the Registrar (SRD). The records are normally sent by Registered Post to guard against loss in the postal transit.

Re-evaluation

In IGNOU there is a provision for re-evaluation. Re-evaluation is done with reference to the grade/marks given in the Answer Book and Award list. The request should be made on the prescribed form along with a draft of Rs. 750/- per course payable at IGNOU, New Delhi. The request for re-evaluation by the students must be made before 31 st March for December TEE and 30th September for June TEE or within one month of declaration of results whichever is later. The date of declaration of results will be calculated from the date on which the results are placed on the IGNOU website.

After re-evaluation, the better of the two scores of original marks/grade and re-evaluated marks will be considered.

The revised marks after the re-evaluation shall be incorporated in the student record and the revised Grade card/Marks sheet shall be sent to the students within one month from the receipt of the application.

Re-evaluation is not permissible for Projects, Practicals, Assignments. Seminar etc.

Prescribed form for the purpose is given in this Programme Guide.

Early Declaration of Result

In order to facilitate the students who have got offer of admission and/or selected for employment etc. and are required to produce marks-sheet/grade card by a specified given date, they may apply for early processing of their answer scripts and declaration of results for this purpose. The students are required to apply in the specified format available on the University website with the prescribed fee. The students can submit their request for early declaration before the commencement of the Term-end Examination i.e. before 1 st June and 1 st December respectively. The University in such cases will make arrangements for processing the answer scripts and declare the result as a special case.

Issue of Duplicate Grade Card/Mark sheet/Degree/Diploma/Certificate

A duplicate Grade Card is issued after a request is made on the prescribed form along with a draft of Rs. 200/- to be paid in favour of IGNOU, New Delhi. In case of loss of Degree/Diploma/Certificate a duplicate can be obtained after paying a fee of Rs. 750/- and filling the prescribed form. The forms for the purpose are given in this Programme Guide.

Re-admission

If you are not able to complete the programme in a maximum of 5 years, the University has made a special provision for re-admission. The form and the guidelines are available in the Programme Guide. Kindly fill and submit it as per instructions.

Migration Certificate

For Migration Certificate, requisition may be sent to the Regional Director concerned along with the following documents:

- 1) Application (can be obtained from the Head Office or photocopy of the one given in the Programme Guide could be used.)
- 2) Attested copy of the mark sheet.
- 3) Fee of Rs. 500/- in the form of a Demand Draft drawn in favour of IGNOU payable at the city where the Regional Centre is located.

CREDIT TRANSFER

Definition

"Credit transfer" means allowing a student of another university to get admitted to IGNOU for completing any equivalent degree/diploma programme on the basis of credits obtained by him/her from that University. A student thus admitted does not need to write IGNOU examinations for such courses which are found equivalent to and for which appropriate credits would be deemed to have been acquired for fulfilling the IGNOU requirements for the award of a degree/diploma.

Eligibility

The credit transfer scheme is applicable to only those candidates who have not completed their degree from any other recognized University and yet are willing to complete it through IGNOU as per the rules provided.

Modalities

- 1) Normally credit transfer will be applicable only from a diploma, bachelor's degree, master's degree to an equivalent diploma, bachelor's degree and a master's degree.
- 2) Credit transfer will be permissible only in the case of students coming from institutions established by an Act of Parliament or by an Act of State Legislature; or an institution "deemed to be university" or an "institution of national importance" or institutions recognized by statutory bodies like AICTE, ICMR, ICAR, CSIR etc.
- 3) Credit transfer can be done only on the basis of individual courses and not on the basis of year to year courses as in conventional institutions.
- 4) In order to get a diploma/degree from IGNOU a student will be required to earn at least 50% credit from IGNOU. For example, a M.A. student should earn at least 32 credits from IGNOU for an IGNOU degree.
- 5) The degree, certificate or the marks list thus given to the students will specifically indicate the credits earned in IGNOU and those obtained from the other institution.

Rules and Regulations for Credit Transfer

- 1) Students who want to avail credit transfer shall get registered with IGNOU for the programmes they want to study. All the applications for credit transfer should be addressed to Registrar, SRD, IGNOU, Maidan Garhi, New Delhi-110068.
- 2) The students have the choice to opt for the electives of second year in the 1st year of their study.

- 3) The student by opting for the courses in such a way so as to complete the balance credits can reduce the period of study prescribed for the completion of the degree programme and thereby, avail no payment of fees for the period not covered. The students availing credit transfer would be allowed to complete the programme early provided they do not offer more than 32 credits in a year.
- 4) IGNOU "programmes" and "courses" means "subjects" or "papers" respectively of conventional universities.
- 5) Students seeking credit transfer should apply directly to the Registrar (SRD) IGNOU, Maidan Garhi, New Delhi - 110068 enclosing a Demand Draft for Rs. 500/- per course drawn in the name of IGNOU and payable at New Delhi, attested copies of Marks sheet and attested copies of syllabus of such courses, covered by them. Such cases will be examined separately by the Equivalence Committee at the Headquarters of the university. **This process will take a minimum period of three months from the date of receipt of such requests with all the relevant documents by the above concerned officer.**

Refund of Fees

Fee once paid will not be refunded under any circumstances. Programme fee may, however, be refunded if admission is not offered by IGNOU for any reason.

Disputes on Admission and other University Matters

The place of jurisdiction for filing of a Suit if necessary will be only at New Delhi/Delhi.

7. TIPS FOR EFFECTIVE LEARNING IN OPEN UNIVERSITY

How to approach your studies: It would be good for you to go through the Programme Guides as well as the Handbooks provided by the University. This will help you to know exactly about the facilities being extended and how you can make best use of these in your learning. That is, you should have an idea of what to expect from the system and how best to use the support being provided.

Quasi-permanent separation: To bridge your semi-permanent separation from your counsellor and to enable you to take advantage of the flexibilities provided in the Open Distance Learning (ODL) system, provision for Face to Face interaction has been made. Moreover, you can contact your teachers at the Headquarters through phone and e-mail. However, the onus of learning is on you. You must make full use of the flexibility, facilities and innovativeness provided by the system.

Adhere to the schedule of operations: Various activities in the ODL system are time bound and the details are given in the programme guides and the handbooks sent to you. Adherence to the Schedule of Operations shall help you enormously in completion of the courses. As a thumb rule, if you study three hours a day regularly, you should be successful in the minimum stipulated time.

Studying at your pace and place: You can learn at your pace and place, but it would help if you periodically revise what you have learnt. This would also enable you to assess as to how much remains to be done. The DE system provides for an in-built teacher in the Self Instructional Materials (SIMs). Your pace of learning could be faster and effective if you abide by the instructions given to you in the SIMs and follow the sequence and steps suggested therein, as the objective of these access devices is to regulate your pace of learning.

Taking notes: In SIMs, some space has been provided to take important notes. You should identify keywords/terms, and put remarks while going through it. This facilitates cross-referencing. You must answer/solve problems in the Self-assessment Questions (SAQs) and Terminal Questions (TQs) yourself rather than looking for solutions at the end.

Using media effectively: The audio-visual learning is faster and can be more effective. That is why multi-media is one of the integral components of our multiple media instructional package. For complementing your learning with the help of multi-media effectively, you should visit your study centre for counselling and insist that your counsellor shows A/V programmes. Such visits will also help you obtain the latest information on broadcast, and telecast of programmes and tele-conferences being held. Now, IGNOU has a 24 hr TV Channel Gyan Darshan and a countrywide network of FM radio stations. You should contact your cable operators to beam Gyan Darshan. In case it is not possible for you to visit your SCs for some reason, you can procure these cassettes/CDs from the University for convenient viewing.

Preparing Assignment Responses: The separation between the teacher and the taught in the ODL system is bridged through dialogue established by continuous assessment. Your assignment responses provide an opportunity to your counsellor to guide you and pace your learning depending on your progress. Therefore, you must write your assignment yourself, in your words depending on the scope of every question. In some questions, you might be required to give a brief outline while in others you may be asked to give your justifications/demonstrate your skills and knowledge/give detailed description etc. It is also possible that you may be required to refer to a particular source of information or data and present your analysis. If possible, discuss implications and suggest application and/or give illustrations.

When you have answered the assignments, pause for a while and recheck your response to make sure that:

the language is your own, simple and comprehensible

it covers all the relevant aspects and with expected details

the content is accurate and relevant

the presentation is logical and clear

the main points are well supported by examples/arguments/illustrations and

the response has been neatly typed or legibly written.

You must keep a copy of each of your assignments and file them in order, separately, for each course. While submitting your assignment at your Study Centre / Programme Centre, you must insist on obtaining acknowledgement. In case you send your assignment by post, keep the registration slip as evidence. In case of any difficulty or unconvincing response at the Study Centre, please contact your Regional Centre or the Headquarter. Normally, you should obtain your Tutor Marked Assignment within 45 days. In case you do not receive your evaluated TMAs with tutor comments in the stipulated period, you should check with the Study Centre Coordinator. Once you receive the evaluated assignment responses, go through tutor comments.. A careful reading of the comments should give you an idea as to how you can improve your responses in future.

Learning from Counselling and Peer Group: In order to make the best use of the counselling sessions, you should have read the relevant units before going for the counselling session. This will enable you to have useful interactions with your counsellor and peer group. Participate in the discussion with an open mind. Take note of important points identified by other peer group members and the counsellor. Do not hesitate to clarify doubts, even if they are trivial.

Taking the Term-end Examination: In our system of education, career prospects are influenced by the performance in examinations. So we should approach examinations with some caution. However, this should not cause anxiety. Another important point to be kept in mind is that you must submit your assignments as per schedule before the examination.

Preparing for the Examinations: The surest way to success in any examination is to conscientiously employ effective study techniques over a period of time. For example, if you follow the tips provided here, your chances of success will improve. If you follow them, you will certainly remember more, have a better understanding, and be able to organise your ideas quickly and effectively.

Even solving previous examination question papers and getting your answers checked by your counsellors should help improve your performance. You can download these from the IGNOU website www.ignou.ac.in. Revision of text materials plays a vital role in your preparation for the examinations. The following are two good reasons for doing regular revisions right from the start:

You may not have enough time to revise everything you have studied in a course/programme at the last minute.

You will find the latter materials easier to study if you have sound understanding of what has been studied earlier.

On the Examination Day: When you receive the question paper:

Read the instructions and the question paper right through very carefully paying attention to each question.

Be objective and assess what precisely the questions demand of you.

Budget your time; that is, you should carefully allocate your time according to the weightage given to each question.

Plan your answer and form a sense of priority.

8. SOME USEFUL ADDRESSES

- | | |
|---|--|
| 1) Examinations, examination centres, results, and other exam related matters. | Registrar (Student Evaluation Division)
IGNOU, Maidan Garhi, New Delhi-110 068 |
| 2) Non-receipt of study material, | Registrar, MPDD, IGNOU, New Delhi |
| 3) Change of course/programme, admissions, fees, scholarships and Change of Address | Regional Director of your respective region. |
| 4) Counselling and other problems relating to Study Centres | Assistant Director (Student Affairs), Regional Services Division, IGNOU, Maidan Garhi, New Delhi – 110 068 |
| 5) Purchasing of Audio/Video Tapes | Marketing Unit, EMPC, IGNOU, Maidan Garhi, New Delhi-110 068 |
| 6) Academic Matters | Prof. Darvesh Gopal
Programme Co-ordinator, (M.A. Political Science) School of Social Sciences IGNOU
Maidan Garhi, New Delhi-110 068
E-mail: dgopal@ignou.ac.in |

You are also advised to get in touch with the Co-ordinator of your Study Centre for timely information.

IMPORTANT POINTS

- Please file all letters that the University sends you, and keep this Programme Guide carefully. A record of your progress is maintained at our Student Evaluation Division. You must maintain your own record for comparison, if needed.
- Do write to us if you have any difficulties or problems while working through the programme. Remember to intimate the relevant authority sufficiently in advance.
- All types of communication (letters, applications, etc.) are attended to as soon as we can. It is therefore, desirable that you make your letters brief and precise. Also mention your enrolment number and present address in all your correspondence. It is mandatory.
- The university reserves the right to change the rules detailed in this Programme Guide. However, you will be informed about these changes through supplementary circulars well in advance.
- In your own time-table you must provision for unforeseen difficulties, such as illness, official duties, various social obligations, etc. By doing so, you will save yourself from unexpected delays. The golden principle is to do today what you have planned to do tomorrow.

With best Wishes

9. SOME FORMS FOR YOUR USE

In this section we are enclosing the samples of some forms, which are useful to you. Whenever you have to correspond with the University, please get the photocopy of the relevant form, fill it carefully and send as per instructions therein. The detailed instructions for all these forms are provided in this programme guide in different sections. The following forms are enclosed.

- 1) Assignment Remittance-cum-Acknowledgement Card form
- 2) Change Medium of Study/Optional Courses
- 3) Application for Credit Transfer
- 4) Form for Provisional Certificate
- 5) Form for Re-evaluation of Answer Script
- 6) Form for Duplicate Grade Card/Marksheet
- 7) Form for Issue of Migration Certificate
- 8) Forms for issue of a duplicate copy of University Diploma/Degree/Certificate
- 9) Form for Improvement in Division/Class
- 10) Form for Early Declaration Result
- 11) Application Form for Obtaining Photocopy of the Answer Script

<p><i>Please Note :</i> For Regional Centres & Study Centres please visit IGNOU's website www.ignou.ac.in</p>

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
ASSIGNMENTS REMITTANCE-CUM-ACKNOWLEDGEMENT FORM

Enrolment No. : Programme :

Name : _____

Course Code : _____ Medium : English/Hindi

S.No. Assignment No. _____

Signature of the Student _____

Date : _____

FOR OFFICE USE ONLY

Sr. No. : _____

Signature of the receiver _____

Date : _____

Seal

Enrolment No. : Programme :

Name : _____

Course Code : _____ Medium : English/Hindi

For Office Use Only

S.No.	Assignment No.	Sr. No. : _____
		Date of Receipt : _____
		Name of Evaluator : _____
		Date of despatch to the Evaluator : _____
		Date of receipt from Evaluator : _____

Sig. of dealing Accountant _____

Date : _____

- Notes : 1. Submit this form to the coordinator of your study centre alongwith the assignment.
2. When you submit the assignment by post, enclose a self-addressed stamped envelop along with this.

To
The Regional Director



Change of Medium: Rs. 600/- for 4 credit and Rs. 1200/- for 8 credit per course
Change of Courses: Rs. 600/- for 4 credit per course
Rs. 1200/- for 8 credit per course.
This is permitted within 30 days from receipt of first set of course material

Sub.: **1. Change of Medium of Study**
 2. Change of Courses of Study

Enrolment No.:

--	--	--	--	--	--	--	--	--	--

1. Change of Medium: From _____ to _____
2. Change of courses of study as per following details:

Title of the Course offered at the time of Registration	Medium	New Course to be offered	Medium

Fee Details: Demand draft is to be made in the name of IGNOU payable at the city of your Regional Centre.

Demand Draft No. _____ Dated _____

Amount Rs. _____ Drawn on _____

Signature:

Name _____

Address: _____

Phone & Email _____



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Maidan Garhi, New Delhi-110 068

Please see instructions overleaf

Application for Credit Transfer in M.A. (Political Science) Programme

Enrolment No.

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Name & Address _____
 Programme of Study :

--

Details of Credit Transfer Fee paid : _____

D.D. No. _____ Date _____ Amount _____

Drawn on (Bank & Branch) _____
 Payable in favour of IGNOU, New Delhi (fee is Rs.500/- per 8 credit course or a part thereof)

Details of Courses applied for Credit Transfer :					IGNOU Credit Equivalence desired			
S. No.	Subject (s) Qualified	Maximum Marks	Percentage of Marks	Marks Obtained	Year of Passing	Course Code	Course Title	Credits
All of the Information provided above is true to the best of my knowledge (For Office use only) _____ Student Signature & Date :								
Recommendations of Schools :								
Credit Transfer recommended for the following Courses								
Course Code	Course Title	Credits	Marks	Percentage	Signature of Director of School	Course Code	Course Title	Credits
Credit Transfer for the following courses not recommended								
Course Code	Course Title	Credits	Reasons for Rejection	Signature of Director of School				

INSTRUCTIONS FOR SUBMISSION FOR APPLICATION FOR CREDIT TRANSFER

- 1) Read the instructions given in your Programme Guide carefully.
- 2) For M.A. Credit Transfer is allowed upto a maximum of 32 credits only.
- 3) Enclose the attested copies of the following alongwith the form :
 - Marks lists issued by the accredited Institute/University.
 - Syllabus of accredited Institute/University.
 - Prospectus issued by the accredited Institute/University.
- 4) Pay the credit transfer fee at the rate of Rs. 500/- per 8 credits or part thereof through a crossed Demand Draft in favour of 'India Gandhi National Open University' payable at New Delhi.
- 5) Submit the filled in Credit Transfer Form to the following address :

The Registrar (Student Registration Division)
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110 068



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Student Evaluation Division
Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR ISSUE OF PROVISIONAL CERTIFICATE

Enrolment No.

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Programme Title

Regional Centre

Name

Father's Name

Month and year of last examination in which you have completed the Programme

Mailing Address

.....

.....

.....

(Please Enclose a copy of your complete grade card.)

Filled in Application Form should be sent to:

The Registrar (Student Evaluation Division)
IGNOU,
Maidan Garhi,
New Delhi-110068

Date

.....
Signature



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068**

APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPT

Name :

Programme :

Enrolment No.

--	--	--	--	--	--	--	--	--	--

Address:.....
.....
.....

PIN :

--	--	--	--	--	--	--

Month and Year of the Exam :

Name of Exam Centre:

Centre Code :

Course, in which Re-evaluation is sought	COURSE CODE	TITLE OF THE COURSE
.....
.....
.....
.....

Fee detail:

(The fee for Re-evaluation of answer script is Rs. 750/- per course, which is to be paid through demand draft drawn in favour of 'IGNOU' & payable at the City of Evaluation Centre)

No. of Course(s): × Rs. 750/- = Total Amount:

Demand Draft No. Date:

Issuing Bank:

Date:

Signature of the student

(P.T.O)

RULES & REGULATION FOR RE-EVALUATION OF ANSWER SCRIPTS

- 1) The request for re-evaluation by the student must be made before 31st March for December TEE and 30th September for June TEE or within one month of declaration of results, whichever is later.
- 2) The date of declaration of result will be calculated from the date on which the result are placed on the IGNOU website.
- 3) After re-evaluation, the better of the two scores of original marks/grade and marks/grade after re-evaluation will be considered.
- 4) The revised marks/grade after re-evaluation shall be communicated to the student on receipt of re-evaluation result and result of re-evaluation will also made available on the IGNOU website at www.ignou.ac.in. The minimum time required for re-evaluation shall be 30 days from the date of receipt of application.
- 5) Re-evaluation is permissible in TEE only and not in the Project/Dissertation Practicals/Lab courses, Workshops, Assignments & Seminar etc.
- 6) On the top of the envelope containing the prescribed application form,

Please mention ‘**APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPTS**’

- 7) Application form must reach within the prescribed dates at the following address:-

Sl.No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU, Maidan Garhi New Delhi-110068	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Schools and Divisions at Hqs.
2.	Dy. Registrar Evaluation Centre, Periyar Thidal No.50, EVK Sampath Road Veperay Chennai – 600 007	All Examination Centres in Chennai, Hyderabad, Port Blair, Vijayawada, Trivandrum, Cochin, Bangalore, Madurai, Panaji, Nagpur and Sub-RC Vatakara.
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 2 nd Floor, Biscomaun Tower W. Gandhi Maidan, Patna -800 001	All Examination Centres in Patna, Raipur, Bhuvneshwar, Koraput, Siliguri and Raghunathganj.
4.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, B-1/33, Sector-H, Aliganj Lucknow – 226 024	All Examination Centres in Lucknow, Varanasi, Aligarh, Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, Jammu and Srinagar,
5.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, 1 st Floor, MSFC Building 270, Senapati Bapat Road, Pune-411016	All Examination Centres in Pune, Ahmedabad, Bhopal, Jabalpur, Jaipur, Rajkot and Mumbai.
6.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, H/No.71, GMC Road Christian Basti, Guwahati – 781 005	All Examination Centres in Guwahati, Itanagar, Imphal, Shilong, Agartala, Gangtok, Kohima and Aizwal.
7.	Dy. Registrar Evaluation Centre IGNOU Regional Centre Bikash Bhavan, 4 th Floor, North Block, Bidhan Nagar (Salt Lake City) Kolkata-700091.	All Examination Centres in Kolkata, Darbhanga and Ranchi.

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR OBTAINING DUPLICATE GRADE CARD/ MARKSHEET

Name

Enrolment No.

--	--	--	--	--	--	--	--	--	--

Address

.....
.....
.....
.....

Pin

--	--	--	--	--	--

Programme

Month and Year of the Exam.

Centre from where appeared at
last examination

Bank Draft / IPO No. Dated

for Rs. 200/- in favour of IGNOU, New Delhi

.....
Signature

Dated

Note : Fee for duplicate grade card Rs.200/-. The duplicate grade card/mark sheet will be sent by Registered post.

The filled in form with the requisite fee is to be sent to :

The Registrar (Student Evaluation Division)
Indira Gandhi National Open University
Maidan Garhi,
New Delhi-110 068



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(To be submitted at the concerned Regional Centre)

Application Form for Issue of Migration Certificate

(To be filled in by the Applicant – Before filling in the form, see instruction on reverse)

1. Name :
2. Father's/Husband's Name :
3. Address
..... Pin
4. Particulars of last examination

Examination Passed (Programme)	Year of Passing	Enrolment No.	Marks Obtained	Grades Obtained

5. Name of the Regional Centre and Study Centre in which the Candidate is attached
.....
6. Name of the University to which the Candidate wants to migrate
.....

<p>Draft Details</p> <p>Amount Rs. _____ D.D. No. _____ Date _____</p> <p>Bank Name _____ Place of Issue _____</p>

(To be filled in by the Admissions Division)

1. The information furnished by Shri/Smt./Km. _____ is correct as per scholar register.
2. He/She may be issued the Migration Certificate applied for _____
Date _____ Dealing Assistant _____ Section Officer _____

I hereby declare that the information provided is correct to the best of my knowledge and I have paid all fee due to the University. In the event of any of the above information being found incorrect, the Certificate shall be liable to cancellation by the University.

Received the Migration Certificate No. _____ dated _____

Date: _____

Signature of the Applicant

INSTRUCTIONS

1. A fee of Rs. 500/- should be remitted by way of a Demand Draft drawn in favour of IGNOU and payable at concerned Regional Centre/City.
2. At the time of submission of the application for issue of Migration Certificate the student should attach xerox copy of consolidated Statement of Marks of Provisional Certificate issued by this University (duly attested) for verification.
3. Duplicate Migration Certificate can be issued on payment of Rs. 500/- only in case it has been lost, destroyed or mutilated on submission of an Affidavit drawn up on a non-judicial stamp paper of the value of Rs. 10/- to be sworn before a Magistrate on the following format.

“I, _____ Son/daughter/wife of _____
resident of _____ hereby
solemnly declare that the Migration Certificate No. _____ dated _____ issued
to me by the _____ to enable me to join _____
_____ University has been lost and I did not join any other University on the basis of the
same nor have I submitted the same for joining any other University. In case the lost Migration Certificate
is found, I shall deposit the same to the University”.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068
FORM OF APPLICATION FOR ISSUE OF A DUPLICATE COPY OF
UNIVERSITY DEGREE

Note: For Instructions, please see reverse.

To
The Registrar
Student Evaluation Division
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110068

Sir,

I wish to have a duplicate copy of my Degree for the Programme _____
_____ Examination for the following reasons:

The prescribed fee of Rs. 750.00 is submitted herewith.

The required particulars are given below:

Name of Candidate (in Block Letters in English): _____

(in Hindi) : _____

Father's Name (in Block Letters): _____

Programme : Enrolment Number:

Examination Passed in Term End Examination - June/December, _____

Result: _____ Grade/Division _____

Name of the Study Centre : _____

Name of the Regional Centre : _____

& other particulars : _____

Full Permanent Address of student : _____

I solemnly declare that the particulars given above are correct to the best of my knowledge.

Yours faithfully.

Signature of the Student

Postal Address _____

Date:

I Certify that the above entires made by the applicant are correct.

Signature of Regional Director
With Stamp

INSTRUCTIONS TO CANDIDATES FOR ISSUE OF DUPLICATE COPY OF UNIVERSITY DEGREE

1. The form should be filled in duplicate legibly and signed by the candidate
2. The form should be submitted through the Regional Director of the concerned Regional Centre through which the candidate appeared at the said examination, and duplicate copy will be sent through the Regional Director concerned.
3. A duplicate copy of the Degree will be issued on submission of an affidavit signed by a First Class Magistrate together with an attested copy of the F.I.R. lodged with the nearest Police Station to this effect by the candidate on the grounds that either the original Degree has been irrecoverably lost destroyed or defaced and on payment of the fee prescribed.
4. In very special cases subsequent copy of the Degree may be issued for not more than four times, on submission of an affidavit signed and certified by a First Class Magistrate to the effect that the Degree issued previously by the University has been lost or destroyed, and on payment of the fee as prescribed for the issue of duplicate copy.

FORM FOR AFFIDAVIT TO BE EXECUTED ON A NON-JUDICIAL STAMP PAPER OF THE VALUE OF RS. 10/- BEFORE A FIRST CLASS MAGISTRATE

I _____ Son/Daughter of Shri _____ resident of

_____ do hereby solemnly declare that the original Degree Certificate dated _____ issued to me by the Director. Student Evaluation Division, Indira Gandhi National Open University, Maidan Garhi-110068 on my having passed the _____ examination in _____ under University Enrolment No. _____ has been lost/destroyed.

I have filed an F.I.R. with _____ Police Station _____ and a copy of the same duly attested by a Gazetted Officer/First Class Magistrate is appended hereto.

I also undertake that if my Original Degree which has been lost is put to any unfair use by the person who may lay hands on it. I shall stand for the damages which may accrue from such use.

Deponent

Signature _____

Address _____

Verification

Verified _____ this _____ day of _____ year that the contents of my affidavit are true to the best of my knowledge.

Deponent

SWORN BEFORE ME

Signature _____

Designation _____

Office Seal _____



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
STUDENT EVALUATION DIVISION**

APPLICATION FORM FOR IMPROVEMENT IN DIVISION/CLASS

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

Prescribed dates for submission of form: 1st to 30th April for June Term-end Exam.

1st to 31st October for December Term- end Exam.

1. Name:

2. Programme: Enrolment No:

3. Address:

..... Pin

--	--	--	--	--	--

4. Term-end examination, in which programme completed June and December
Total marks/Overall point grade obtained Percentage obtained

(Please enclosed photocopy of the statement of marks/grades card)

5. Courses(s), in which improvement is sought:

	COURSE CODE	COURSE CODE
1. _____		4. _____
2. _____		5. _____
3. _____		

6. Fee details:

(The fee for Improvement in Division/Class is Rs. 750/- per course, which is to be paid through demand draft drawn in favour of IGNOU & payable at New Delhi)

No. of Course(s): X Rs. 750/- = Total Amount:

Demand Draft No.: Date:

Issuing Bank:

7. Term-end examination, in which you wish to appear:- June/December.....

8. Examination centre details, where you wish to appear in term-end examination:-

Exam. Centre Code..... City/Town

UNDERTAKING

I hereby undertake that I shall abide by the rules & regulations prescribed by the University for improvement in Division/Class

Date:.....

Signature.....

Place:

Name:.....

RULES & REGULATION FOR IMPROVEMENT IN DIVISION/CLASS

1. The improvement of marks/grades is applicable only for the Bachelor's/Master's Degree Programmes, who have completed the programme. The eligibility is as under:-
 - a) The students of Bachelor's/Master's Degree Programmes who fall short of 2% marks to secure 2nd and 1st division.
 - b) The students of Master's Degree Programmes only, who fall short of 2% marks to secure overall 55% marks.
2. Only one opportunity will be given to improve the marks/grade.
3. The improvement is permissible only in theory papers. No improvement is permissible in Practicals/Lab courses, Projects, Workshops and Assignments etc.
4. Under the Provision of improvement, a maximum of 25% of the maximum credits required for successful completion of a programme shall be permitted.
5. Students wishing to improve the marks will have to apply within six months from the date of issue of final statement of marks/grade card to them, subject to the condition that their registration for the programme/course being applied for improvement, is valid till the next term-end examination in which they wish to appear for improvement. However, the students who have completed the programme as on the date of issue of this notification, wishing to improve can apply for improvement in the Term-end Examination as per following criteria.
 - a) The students mentioned at 1(a) above in June 2008.
 - b) The students mentioned at 1(b) above in June 2008 or December 2008.
6. No student will be permitted to improve if maximum duration to complete the programme, including the re-admission period, has expired.
7. After appearing in the examination for improvement, better of the two examinations, i.e. marks/grade already awarded and the marks/grade secured in the improvement examination will be considered. In such cases, the improved marks/grade can be incorporated only on surrender of the statement of marks/Grade Card, Provisional Certificate and Degree Certificate already issued to the student.
8. In case of improvement, the month and year of completion of the programme will be changed to the Term-end examination, in which students appeared for improvement.
9. Students will be permitted for improvement of marks/grades provided the examination for the particular course, in which they wish to improve, is being conducted by the University at that time.
10. Students wishing to improve their performance should submit the application in the prescribed format along with fee @Rs.500/- per course by means of Demand Draft drawn in favour of IGNOU payable at New Delhi and send within the prescribed dates to the following address:-

**The Registrar,
Student Evaluation Division,
Indira Gandhi National Open University,
Maidan Garhi,
New Delhi-110068**

11. On the top of the envelope containing the prescribed application form, Please mention "APPLICATION FORM FOR IMPROVEMENT IN DIVISION/CLASS.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY STUDENT EVALUATION DIVISION

APPLICATION FORM FOR EARLY DECLARATION OF RESULT OF TERM-END EXAMINATION

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

1. Name :
2. Programme: Enrolment No:

3. Address:
.....
..... Pin

4. Reason for early declaration of result:
.....
(enclose a copy of the documentary evidence specifying the reason for early declaration)

5. Courses(s) detail for early evaluation:-

S. No.	Course Code	Date of Examination
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

6. Exam. Centre details, from where you have to appear/appeared at Term-end Examination:-

Exam. Centre Code: Address of Exam. Centre: _____

7. **Fee detail:**

(The fee for early declaration of result is Rs. 1000/- per course, which is to be paid through demand draft drawn in favour of 'IGNOU' & payable at the City of Evaluation Centre)

No. of Course(s): X Rs. 1000/- = Total Amount:

Demand Draft No.: Date:

Issuing Bank:

Date:.....

(Signature of the student)

P.T.O.

RULES & REGULATIONS FOR EARLY DECLARATION OF RESULTS

1. Request for early declaration of results will be entertained for final semester/year or maximum of 4 backlog courses only, subject to the following conditions:-
 - i) The student has been selected for higher study/employment and statement of marks/grade card is required to be produced to the institute by a particular date, which is before the prescribed dates of declaration of the University's results.
 - ii) The student has completed all the other prescribed components except the term-end examination of the courses, for which early evaluation has been sought.
2. Application for early declaration, for the reasons such as to apply for recruitment/higher study/post and promotion purpose etc. will not be entertained.
3. Application without enclosing documentary evidence specifying the reason for early declaration will not be entertained.
4. Application form must reach at the following address before the date of the examination for the course (s) for which early evaluation is sought:-

Sl.No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU, Maidan Garhi New Delhi-110068	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Schools and Divisions at Hqs.
2.	Dy. Registrar Evaluation Centre, Periyar Thidal No.50, EVK Sampath Road Vepery Chennai – 600 007	All Examination Centres in Chennai, Hyderabad, Port Blair, Vijayawada, Trivandrum, Cochin, Bangalore, Madurai, Panaji, Nagpur and Sub-RC Vatakara.
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 2 nd Floor, Biscomaun Tower W. Gandhi Maidan, Patna -800 001	All Examination Centres in Patna, Raipur, Bhuvneshwar, Koraput, Siliguri and Raghunathganj.
4.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, B-1/33, Sector-H, Aliganj Lucknow – 226 024	All Examination Centres in Lucknow, Varanasi, Aligarh, Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, Jammu and Srinagar,
5.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, 1 st Floor, MSFC Building 270, Senapati Bapat Road, Pune-411016	All Examination Centres in Pune, Ahmedabad, Bhopal, Jabalpur, Jaipur, Rajkot and Mumbai.
6.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, H/No.71, GMC Road Christian Basti, Guwahati – 781 005	All Examination Centres in Guwahati, Itanagar, Imphal, Shilong, Agartala, Gangtok, Kohima and Aizwal.
7.	Dy. Registrar Evaluation Centre IGNOU Regional Centre Bikash Bhavan, 4 th Floor, North Block, Bidhan Nagar (Salt Lake City) Kolkata-700091.	All Examination Centres in Kolkata, Darbhanga and Ranchi.



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068**

APPLICATION FORM FOR OBTAINING PHOTOCOPY OF THE ANSWER SCRIPT

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

Prescribed dates for submission of form:- 1st March to 15th April for June Term-end Exam.

1st September to 15th October for December Term- end Exam.

1. Name

2. Programme: Enrolment No:

3. Address:.....
.....

..... Pin Code

4. Detail of the course(s), for which photocopy of the answer script(s) is/are required:

a) Term-end examination: June/December

b) Exam Centre Code:

c) Exam Centre Address:

.....
.....

d) Course(s):

5. Fee details:

(The fee for this purpose is Rs. 100/- per course, which is to be paid through demand draft drawn in favour of IGNOU & payable at the City of Evaluation Centre)

No. of Course(s): X Rs. 100/- = Total Amount:

Demand Draft No.: Date:

Issuing Bank:

6. Self attested photocopy of the Identity Card : Attached/Not attached
issued by the University

UNDERTAKING

I hereby undertake that the answer script(s), for which photocopy(ies), applied for, belongs to me. For this purpose, I am enclosing self attested photocopy of my Identity Card issued by the University. In case, my statement is found false, the University may take action against me as deemed fit.

Date:

Signature

Place:

Name:

P.T.O.

RULES & REGULATIONS FOR OBTAINING PHOTOCOPY OF THE ANSWER SCRIPT

1. Photocopy(ies) of the answer script(s) shall be provided to the students from December-2008 term-end examination (TEE), onwards.
2. The fee for photocopy of the answer script shall be Rs. 100/- (Rupees One Hundred Only) per course. Fee shall be paid in the form of a Demand Draft drawn in favour of IGNOU and payable at New Delhi.
3. Application form without self attested photocopy of the Identity Card of the student will not be entertained.
4. Student's application form for photocopy(ies) of the answer script(s) shall reach the Concerned Authority (as mentioned below in the last para) alongwith the prescribed fee within 45 days from the date of declaration of results. The date of receipt of application for June term-end examination shall be by 15th October and for December term-end examination by 15th April or within 45 days from the date of declaration of result on the University's website, whichever your later.
5. The students, who find that any portion of the answer was not evaluated or any totaling error is noticed, may point out the same and submit their representation alongwith a copy of the answer script supplied to them within 15 days. No other query regarding evaluation of answer script shall be entertained.
6. The students, who intend to apply for photocopy(ies) of the answer script(s) may simultaneously apply for re-evaluation, if they so desire. The last date for submission of application for re-evaluation will not be extended to facilitate them to point out discrepancy in the evaluation.
7. The application form duly filled-in may be sent to the following address except CPE & DPE programmes:-

Sl.No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU, Maidan Garhi New Delhi-110068	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Schools and Divisions at Hqs.
2.	Dy. Registrar Evaluation Centre, Periyar Thidal No.50, EVK Sampath Road Vepery Chennai – 600 007	All Examination Centres in Chennai, Hyderabad, Port Blair, Vijayawada, Trivandrum, Cochin, Bangalore, Madurai, Panaji, Nagpur and Sub-RC Vatakara.
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 2 nd Floor, Biscomaun Tower W. Gandhi Maidan, Patna -800 001	All Examination Centres in Patna, Raipur, Bhuvneshwar, Koraput, Siliguri and Raghunathganj.
4.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, B-1/33, Sector-H, Aliganj Lucknow – 226 024	All Examination Centres in Lucknow, Varanasi, Aligarh, Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, Jammu and Srinagar,
5.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, 1 st Floor, MSFC Building 270, Senapati Bapat Road, Pune-411016	All Examination Centres in Pune, Ahmedabad, Bhopal, Jabalpur, Jaipur, Rajkot and Mumbai.
6.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, H/No.71, GMC Road Christian Basti, Guwahati – 781 005	All Examination Centres in Guwahati, Itanagar, Imphal, Shilong, Agartala, Gangtok, Kohima and Aizwal.
7.	Dy. Registrar Evaluation Centre IGNOU Regional Centre Bikash Bhavan, 4 th Floor, North Block, Bidhan Nagar (Salt Lake City) Kolkata-700091.	All Examination Centres in Kolkata, Darbhanga and Ranchi.

- 8) For the photocopy (ies) of the answer script(s) of CPE & DPE programmes, the application form may be sent to the Regional Centre concerned.

10. PROGRAMMES OFFERED BY THE SCHOOL OF SOCIAL SCIENCES

S. N.	Name of the Programme	Programme Code	Eligibility	Minimum age on 1st Jan. of the Academic year	Duration in years		Programme Fee*	Medium of Instruction	Future Prospects
					Min.	Max.			
1.	Doctor of Philosophy (History, Pol. Science, Economics, Sociology, Public Adm., Library & Information Sciences)	Ph.D.	An M.Phil. degree and a Post-Graduate degree in a relevant discipline with minimum 55 per cent marks (50 per cent marks for SC/ST/PH candidates) or an equivalent grade from a University or a recognized institution of higher training; OR Master's degree in a relevant discipline with minimum 55 per cent marks (50 per cent marks for SC/ST/PH candidates) or an equivalent grade from a University or a recognized institution of higher learning and five years of teaching/industry/administration/professional experience at senior level	No Bar	2 yrs	5 yrs	Rs.7000/-	English & Hindi	Teaching and Research in Institutions of higher learning, Universities and research institutes
2.	M.Phil programmes in Economics under face to face mode.	REC	Same	No Bar	1 1/2 yrs	4 yrs	Rs. 10,500/-	English	Teaching, Research and Professional Economist
3.	M.A. Public Policy	MPP	For IAS probationers only.	-	-	-	-	-	-
4.	Master in Library and Information Science	MLIS	i) BLIS Degree from any recognized University or its equivalent. ii) Weightage will be given to the candidates having working experience in Libraries, information centres and other related organizations	No Bar	1 yr.	4 yrs.	Rs.10800/-	English	To prepare professionals of different levels to take up employment in libraries and Information Centres in the - Govt. Departments, Universities & other Academic Institutions - Public Libraries, - Public Sector Undertakings, - Corporate Bodies, News & Advertising Agencies, Consultancy Information Broker
5.	Master of Arts (Political Science)	MPS	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 5600/- (1 st Year) Rs. 5400/- (2 nd Year)	English & Hindi	Teaching and Research in Political Science
6.	Master of Arts (History)	MAH	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 5600/- (1 st Year) Rs. 5400/- (2 nd Year)	English & Hindi	Research and Teaching in History and job opportunities in museums, archives, archaeological Institutions
7.	Master of Arts (Psychology)	MAPC	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 8000/- (1 st Year) Rs. 7800/- (2 nd Year)	English	1. Clinical Psychologist 2. Counselors 3. Human Resource Department 4. Teachings & Research

8.	Master of Arts (Economics)	MEC	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 7400/- (1 st Year) Rs. 7200/- (2 nd Year)	English & Hindi	Research and Teaching in Economics
9.	Master of Arts (Public Admn)	MPA	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 5600/- (1 st Year) Rs. 5400/- (2 nd Year)	English & Hindi	Research and Teaching in Public Administration
10.	Master of Arts (Sociology)	MSO	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 5600/- (1 st Year) Rs. 5400/- (2 nd Year)	English & Hindi	Research and Teaching in Sociology
11.	Bachelor Preparatory Programme	BPP#	No formal qualification	No bar	2 yrs	5 yrs	Rs. 1400/-	English & Hindi	After completing BPP one may go for graduation/ BSW/BTS
12.	Bachelor of Arts	BA	10+2 or its equivalent or BPP from IGNOU	No bar	3 yrs	6 yrs	Rs. 2600/- (1 st Year) Rs. 2400/- (2 nd Year) Rs. 2400/- (3 rd Year)	English & Hindi	After completing BA one can go for Masters level programme in any institution of higher learning or B.Lib. or MA available in any discipline in IGNOU. Besides one can also go for a large number of Post Graduate Diploma Programme offered by the University.
13.	Bachelor of Arts (Psychology)	BAPC	10+2 or its equivalent or BPP from IGNOU	No bar	3 yrs	6 yrs	Rs. 7000/-	English	After completing BA one can go for Masters level programmes
14.	Bachelor in Library and Information Science	BLIS	i) Second Class Bachelor's Degree with 50% marks. OR ii) Bachelor's Degree with Diploma in Library Science. OR iii) Bachelor's Degree with two years of working experience in a Library and Information Centre. OR iv) Bachelor's Degree in a Professional area such as Engineering, Pharmacy, Law etc.	No bar	1 yr	4 yrs	Rs. 6200/-	English & Hindi	To prepare library professionals of different levels to take up employment in libraries and Information centres in the: - Govt. Departments - Universities & Other Academic Institutions - Public Libraries - Public Sector Undertakings - Corporate Bodies - News & Advertising Agencies
15.	Post Graduate Diploma in Library Automation and Networking	PGDLAN	Bachelor's Degree in Library and Information Science	No bar	1 yrs.	4 yrs	Rs.18200/-	English & Hindi	This programme provides sufficient exposure and handsome experience on developing automated systems and providing the services in new form using ICT.
16.	Post Graduate Diploma in Disaster Management	PGDDM	Graduate in any discipline	No bar	1 yrs.	4 yrs	Rs. 6200/-	English & Hindi	Useful for PSU, Rural Dev. Functionaries and Social & Env. Workers.
17.	Post Graduate Diploma in Mental Health	PGDMH	Post Graduate Degree in Psychology/Social Work/Nursing or All medical graduate (Allopathy/ Homeopathy/ Ayurvedic/Unani/ Siddha)	No bar	1 yrs.	4 yrs	Rs. 9000/-	English	This programme aims at providing sound base in the field of mental health. It is a capacity building programme to train the physical and mental health personnel to address the mental health requirements of people in view of the shortage of mental health personnel in India.

18.	Certificate in Disaster CDM Disaster Management	CDM	10+2 or its equivalent	No bar	6 mon ths.	2 yrs	Rs. 2400/-	English & Hindi	Aims at providing knowledge to the learners in the areas of disaster preparedness, prevention, mitigation, relief, reconstruction and rehabilitation
19.	Certificate in Environmental Studies	CES	BPP from IGNOU or 10+2 or its equivalent	No bar	6 mon ths.	2 yrs	Rs. 2400/-	English & Hindi	Environmental Studies is one of the fastest growing areas that cater to current issues of social and economic concern. Recent upsurge in academic interest in the issues of development and environmental conservation provide the raison d'etre for this course.
20.	Master in Anthropolgy	MAAN	Graduate in any discipline	No bar	2 yrs	5 yrs	Rs.16800/-	English	This programme aims to develop professional competence in the light of perceivable need for trained anthropologists in academic and research, institutes, NGOs, government organisations and applied sciences.
21.	Master of Arts (Gandhi and Peace Studies)	MGPS	Graduate in any discipline	No bar	2 yrs	5 yrs	Rs.10800/-	English & Hindi	This programme aims to provide an in-depth knowledge in the area of Peace and Conflict Resolution and enable the learners to specialize in Gandhian philosophy and thinking in peace studies, political theory and critical philosophical traditions.
22.	Post Graduate Diploma in Gandhi and Peace Studies	PGDGPS	Graduate in any discipline	No bar	1 year	3 yrs	Rs. 4200/-	English & Hindi	To impart knowledge particularly young people on the thoughts and ideas of Gandhi on Economics, social, political development and environment also to train in peace making and conflict resolution in real life situations.
23.	Post Graduate Certificate in Gandhi and Peace Studies	PGCGPS	Graduate in any discipline	No bar	6 months	2 yrs	Rs. 2400/-	English & Hindi	To promote the Gandhian vision of peace and non-violent activism and to understand Gandhi's concept of World Order for Global Peace and Security.

* For may be revised from time to time by the University

This programme is meant for those students who have not passed 10+2 and wish to do BA/B.Com. After successfully completing this programme students are admitted in B.A./ B.Com. and a number of other diploma/ certificate programmes.

@ Programme offered by the School of Social Sciences are also useful to the students of the formal system. There is no bar on learners of the formal system in joining these programmes even while pursuing regular College and University Courses.

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

IGNOU DIPLOMAS & DEGREES

The degrees and diplomas of this University are recognized and have the same status as those of any other Central and State University in the country.

ADMISSIONS

IGNOU admissions are made strictly on the basis of the eligibility criteria given herein. Only those students who satisfy the eligibility criteria prescribed by the University will be admitted. The candidates should be directly in touch with the University and/or its Regional Centres about their admissions. Therefore, candidates should not be misled by false promises of admission made by any private individuals or institutions. The University has not prescribed any Guide-book for the purpose either other than these guidelines.

TERM-END EXAMINATIONS

The term-end examinations for M.A. Programme are held twice a year in June and December.

ASSIGNMENTS

To be submitted once a year — as per schedule and directions given in the Assignments Booklet. We would advise you to submit your Assignments as early as possible.

You will not be allowed to appear for the term-end examinations for any course if you do not submit the specified number of assignments in time for that course.

CORRESPONDENCE

Please remember to quote your Enrolment Number and complete address in any correspondence with us.

Compiled and Edited by Prof. S.V. Reddy
School of Social Sciences
Printed and Published on behalf of the Indira Gandhi
National Open University, New Delhi

Some Frequently Asked Questions (FAQs)

Q.1. *I am a graduate. Am I eligible to take admission in M.A. Political Science Programme?*

Ans: Any B.A./B.Com./B.Sc. Graduate is eligible to take admission in the Masters Programme. However, if you have not studied Political Science at the graduate level, you may be required to go through some electives of B.A. to get acquainted with the basic concepts and issues in Political Science.

Q.2. *How much time I may need to put in for pursuing this programme?*

Ans: The University follows a credit system. Each credit is equivalent to 30 study hours. An 8 credit course, therefore, requires 240 hours of study. You can do a maximum of 32 credits worth of courses in a year.

Q.3. *How do I choose optional courses?*

Ans: You will have to choose a maximum of 32 credits for study in the Second year. You have an option to specialize in Political Theory, International Relations, Comparative Politics and Area Studies and Indian Government and Politics. Choose courses in any area/sub-discipline of interest of you.

Q.4. *I am to know few things about assignments. Are assignments compulsory? What if I miss the deadline for the submission of assignments?*

Ans: Assignments are a part of the assessment system. Submission of assignments is compulsory; you cannot take the final examination in a course without submission of assignments. If you miss the deadline, the University will provide you another opportunity before the exams.

Q.5. *How much will the programme cost me?*

Ans: All you need to pay for the entire programme is Rs.10800/- you should pay Rs. 5600/- in the first year and Rs. 5400/- in the second year. This includes the cost of the material supplied to you by the University, the exam fees and fees for other facilities like counselling/teleconferencing.

Q.6. *Is Counselling compulsory?*

Ans: Counselling is an essential component of distance education, though not mandatory. We would advise you to use the facilities of counselling, broadcasts, telecasts, whenever available for scoring good marks in the exams.

Q.7. *When are the exams held and how do I take my exams?*

Ans: i) In the first year of your registration, exams will be held only after completing one year of study. If you are registered for January session, then your term end will be in December. In the subsequent years, you can take your exams in June and in December.
ii) You can pace your exams depending on your study. Do not try to attempt exams in all courses without preparation. You can take exams only in the courses for which you have prepared well. However, you should inform the University in advance about the exams you want to take in June/December.

**Information for Statistical Purpose, Students are required to fill-up this
Annexure Compulsorily**

1. Name of Student :
2. Enrolment No.
3. Programme Code:
4. Category: (Cross (×) the appropriate Box only)
General SC ST OBC
5. Whether Kashmiri Migrant: (Cross (×) if applicable):
6. Whether Physically handicapped: (Cross (×) if applicable)
7. Whether minority: (Cross (×) if applicable)
8. Social Status: (Cross (×) if applicable Box only)
Ex-serviceman War-widow Not applicable
9. Employment Status : (Cross (×) if applicable Box only)

Unemployed Employed IGNOU Employee KVS Employee
10. Religion : (Cross (×) if applicable Box only)

Hindu Muslim Christian Sikh Jain Buddhist Parsi Jews Others
(please specify _____)
11. Details of Scholarship being received, if any.
(a) Amount (Annually) (b) Govt./Deptt. (c) Family income (yearly)
 Rs. Rs.

IGNOU POLICY FOR PREVENTION, PROHIBITION AND PUNISHMENT OF SEXUAL HARASSMENT OF WOMEN AT THE WORKPLACE

IGNOU has adopted a policy for the prevention, prohibition and punishment of sexual harassment of women at workplace in compliance to the directive of Hon'ble Supreme Court of India.

Information on this policy, rules and procedures can be accessed from the IGNOU website www.ignou.ac.in. Any incident of sexual harassment may be reported to the Regional Director of the Regional Centre, you are attached to or to any of the persons whose contact details are given in the following table.

I. IGNOU REGIONAL SERVICES DIVISION COMMITTEE AGAINST SEXUAL HARASSMENT (RSDCASH)

1	Dr. Bini Toms, RSD, Chairperson RSDCASH	29572407/2505	isdcash@ignou.ac.in
2	Dr. G. Mythili, Dy. Director, STRIDE	29572604	gmythili@ignou.ac.in
3	Ms. Azra Arshad, Maintenance, Engineer EMPC	29573261 29532164	aarshad@ignou.ac.in
4	Ms. Neeru Sayal, EA, RSD	29572417	neerusayal15@gmail.com
5	Dr. Radhika Menon, Asst. Professor, Mata Sundari College (Delhi University)		

II. IGNOU COMMITTEE AGAINST SEXUAL HARASSMENT (ICASH)

1	Prof. Uma Medury, Professor, SOSS, Chairperson ICASH	29572741	cash@ignou.ac.in
2	Dr. Gurmeet Kaur, Associate Professor, SOL	29572984	gurmeetkaur@ignou.ac.in
3	Dr. Neera Singh, Associate Professor, SOH	29572790	neerasingh@ignou.ac.in
4	Dr. Rakhi Sharma, Director, SOET	29572923	rakhisharma@ignou.ac.in
5	Ms. Renu Katyul, AR, SOA	29572977	renu@ignou.ac.in
6	Mr. P.T. Raveendran, AR, F & A	29571211	ptraveendran@ignou.ac.in
7	Ms. Rashmi Sarpal, PS, SOSS	29572702	rashmisarpal@ignou.ac.in
8	Ms. Parineeta, Assistant, SOTHSM	29571751/1758	parinita@ignou.ac.in
9	Dr. Neeraja Singh, Associate Professor (in History), Satyawati College, DU, New Delhi		
10	Dr. Bani Bora, Social & Development Research and Action Group) SADRAG, Noida (U.P.)		
11	Ms. Swati Pal-Ph. D. in Chemistry		

III. IGNOU APEX COMMITTEE AGAINST SEXUAL HARASSMENT (ACASH)

1	Prof. Anju Sehgal Gupta, Professor, SOH Chairperson ACASH	29532054	asgupta@ignou.ac.in
2	Ms. Kailash Saljua, AR, MPDD	29572006/2030	kailashsaluja@ignoua.c.in
3	Ms. Gazala Parveen, Prod. Asst. EMPC	29573366	ghazala.syed.mail@gmail.com
4	Prof. Jyantika Dutta, Lady Irwin College		

Regional Centre Committee against Sexual Harassment (RCCASH) has been constituted at each Regional Centre.

For Complaints please write to:

Address at IGNOU (Hqrs.):

Chairperson, RSDCASH, Regional Services Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110 068

Email: rsdcash@ignou.ac.in

OR

Address at your Regional Centre:

Chairperson, Regional Centre Committee against Sexual Harassment (RCCASH) (Address of your Regional Centre).

Kind Attention: All Past and Present Students of IGNOU!
Now you rank our Performance...

Dear Student,

As the largest distance education institution in the world. We have always endeavoured to imbibe values and skills for the development of knowledge and competencies. And it is our belief that you as the former or present student are the best person to judge how far we have succeeded in our efforts. To gain your invaluable impression, we present here a short questionnaire. All you have to do is fill it and mail it back to us. You can also fill this questionnaire online by logging on to www.ignou.ac.in. Your invaluable inputs shall guide us towards a direction where we shall improve our services and evolve more student-friendly study programmes.

Vice-Chancellor, IGNOU.

Enrolment No. Name

Gender : M F Age Group : Below 30 31-40 41-50 Above 51

Programme of Study

Year of Enrolment Year of Completion

Regional Centre State Study Centre

Please Indicate your satisfaction level by putting a tick mark on your choice.

Serial No.	Questions	Very Satisfied	Satisfied	Average	Dissatisfied	Very Dissatisfied
1.	Concepts are clearly explained in the printed learning material	<input type="checkbox"/>				
2.	The learning materials were received in time	<input type="checkbox"/>				
3.	Supplementary study material (like video/audio) available	<input type="checkbox"/>				
4.	Academic counsellors explain the concepts clearly	<input type="checkbox"/>				
5.	The counselling sessions were interactive	<input type="checkbox"/>				
6.	Changes in the counselling schedule were communicated to you on time	<input type="checkbox"/>				
7.	Examination procedures were clearly given to you	<input type="checkbox"/>				
8.	Personnel in the study centres are helpful	<input type="checkbox"/>				
9.	Academic counselling sessions are well organised	<input type="checkbox"/>				
10.	Guidance from the Programme Coordinators and Teachers from the School0	<input type="checkbox"/>				
11.	Assignments are returned in time	<input type="checkbox"/>				
12.	Feedback on the assignments helped in clarifying the concepts	<input type="checkbox"/>				
13.	Project proposals are clearly marked and discussed	<input type="checkbox"/>				
14.	Studying in this programme provided the knowledge of the subject	<input type="checkbox"/>				
15.	Results and grade card of the examination were provided on time	<input type="checkbox"/>				
16.	Overall, I am satisfied with the programme	<input type="checkbox"/>				

After filling cut out this questionnaire and mail it to:
 STRIDE, Block-14, IGNOU, Maidan Garhi, New Delhi-110 068